

STORM WATER MANAGEMENT BOARD

February 21, 2023

6:30 p.m.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Member T. Kopko called the meeting to order at 6:30 p.m.

ROLL CALL

Meeting called to order and roll was called; present were Member T. Kopko, Member P. Stofko, and Member V. Wittig.

APPROVAL OF MINUTES

Member P. Stofko made the motion to approve the minutes of the January 17, 2023 meeting, motion seconded by Member V. Wittig; motion approved by unanimous voice vote.

QUOTE/BID OPENINGS

Lincoln Street Storm Sewer Detention Basin Quote Opening- Three bids were received and opened by Town Attorney C. Parkinson. The bids were from G.E. Marshall for \$72,825, R.V. Sutton for \$57,600, and Egolf-Coates Excavation for \$72,000.

The bids were given to Town Engineer M. O'Dell and Assistant Town Engineer M. Gavelek for review.

CONSIDERATION OF CLAIMS

Member P. Stofko made the motion to approve the claims packet as submitted, motion seconded by Member V. Wittig; motion approved by unanimous voice vote.

COMMENTS FROM THE FLOOR

NONE

REPORTS

MS4 PROGRAM REPORT – Superintendent M. O'Dell reported how the department will be handling general permits with the change and new rules coming out. He referred to a staff listing and their respective jobs with the new layout. He introduced Rebecca Parker as MS4 Administrator. Additionally, Superintendent O'Dell requested the use of Wessler Engineering

Inc. as needed for support in dealing with IDEM and new permit regulations.

SUPERINTENDENT REPORT – Superintendent M. O’Dell reported that the insurance invoice price has increased with Anton. Member T. Kopko questioned the increase. It was explained that this is a fleet increase. The GIS software license invoice was a higher expense as well.

2021 STORM WATER BOND REPORT- Assistant Town Engineer M. Gavelek gave a status update of current bond projects.

Lincoln Street/23rd Street Storm Water Detention Basin: Prepared Quote Documents and Advertised; Marked clearing limits which helps with contractor confusion.

Crocker Street Reconstruction (1050 N. Ph. 1 & CR 1050 N. Storm Sewer Project (1050 N. Ph. 2): Issued Ph. 1 & 2 design comments to DLZ; Submitted INDOT CCMG application for Phase 1 with a request for \$115,000. An update regarding awarding of the grant will be given in May. A right of way matrix was also created.

Washington Ave. Storm Sewer, Phase 1 (Pope O’Conner to Richter St.) & Washington Ave Reconstruction Project (Creita & Washington): Redevelopment Commission approved \$400,000 in TIF funding at their January meeting; Issued DLZ notice to proceed and held project kick-off meeting; Drafted easement for JVJ property.

23rd Street Storm Water Replacement, Ph.1 (from Wash. To Eugene) & Ph. 2 (from Eugene to Peterson Ditch): Utility Department televised the existing sewer; Started Phase 1 Bid Documents.

Member V. Wittig commented that this was an exceptional presentation by M. Gavelek.

OTHER REPORTS – Street Commissioner J. Schnadenberg reported that the department has been working on keeping the drains clear. Street sweepers will be out as well.

OLD BUSINESS

- A. **CR 1050 N Ph. 1 & 2- DLZ Supplemental Agreement #2**-Town Engineer M. O’Dell explained that the current contract is for \$45,800. This request is for an additional \$41,450 to be added to the current contract. The amount shall not exceed \$87,250. Legal has reviewed and approved the agreement. Member P. Stofko made the motion to approve the agreement and to authorize M. O’Dell to sign, motion seconded by Member V. Wittig; motion approved by unanimous voice vote.

B. Lincoln Street Storm Sewer Detention Basin Review and Potential Award- Quote documents were prepared in house and markers were set out in the field. The quote package was reviewed. Member V. Wittig made the motion to award the project to RV Sutton, the lowest responsive bidder at \$57,600 and to authorize Engineer M. O’Dell to sign on behalf of the Town, motion seconded by Member P. Stofko; motion approved by unanimous voice vote.

NEW BUSINESS

On-Call MS4 Consulting Agreement- Assistant Engineer M. Gavelek presented the agreement which would be used as needed. This MS4 general permit assistance will help with compliance and to streamline reports while transitioning to the new permit with IDEM. The cost shall not exceed \$19,880. Legal has reviewed and approved the agreement, subject to changes on supplemental terms. Member V. Wittig asked if they felt they could cover the MS4 duties. Town Engineer M. O’Dell answered yes, along with Wessler and BP. Member V. Wittig asked if re-negotiation could be done if needed and legal said it could. Engineer O’Dell and Assistant Engineer M. Gavelek will continue to do the report for the board. Member T. Kopko asked whether or not the department was going to look for a full time MS4 Coordinator. Town Engineer M. O’Dell responded that this will be re-evaluated in 2024. Member P. Stofko made the motion to accept the contract, subject to legal review, and the amount not to exceed \$19,880, and to authorize M. O’Dell to sign on behalf of the Town; motion seconded by Member V. Wittig; motion approved by unanimous voice vote.

ADJOURNMENT

Member P. Stofko made the motion to adjourn, motion seconded by Member V. Wittig; motion approved by unanimous voice vote.

ATTEST:

PRESIDENT STORM WATER BOARD

CLERK-TREASURER C.UDVARE