

TOWN COUNCIL MEETING

July 11, 2022

7:00 p.m.

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Council President J. Fisher called the meeting to order at 7:00 p.m.

II. ROLL CALL

Roll was called by Clerk-Treasurer C. Udvare; present were Council President J. Fisher, Council Member J. Ton, Council Member D. Lafata, Council Member S. Darnell, and Council Member L. Kittredge.

III. APPROVAL OF MINUTES

Council Member D. Lafata made the motion to approve the minutes of the June 27, 2022 Meeting, motion seconded by Council Member S. Darnell; motion approved by unanimous voice vote.

IV. CONSIDERATION OF CLAIMS

Council Member J. Ton made the motion to approve the claims as presented, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

V. PETITIONS AND COMMENTS FROM THE FLOOR

NONE

VI. REPORTS FROM OFFICIALS & DEPARTMENT HEADS

A. Police—Chief T. Richardson reported that the Chamber's Fireworks at the Dunes event went smoothly. There were no major incidents over the holiday weekend. Chief Richardson thanked the Street Department for their assistance with traffic for the fireworks.

B. Fire – Chief E. Camel asked to declare the 1993 Gear Washer as surplus subject to a final agreement with the Chesterton Volunteer Fire Department. The FDOC already approved declaring it surplus. Council Member J. Ton made the motion to approve this surplus declaration subject to legal and final agreement, motion seconded by Council Member D. Lafata; motion

approved by unanimous voice vote.

C. Clerk Treasurer- Clerk Treasurer C. Udvare reported that the Town Auction shall be held on September 20th at 6pm, with doors opening at 5 pm at the street garage. Consensus of the Council confirmed the agreement on the auction date. Next, Clerk-Treasurer Udvare reported that the 2023 Budget Public Hearing will be held October 10th at 6pm via Special Meeting and the 2023 Budget Adoption meeting will be held on October 24, 2022 during the Town Council's regularly scheduled meeting at 7 pm. Council Member J. Ton made the motion to approve the 2023 budget hearing special meeting and adoption dates, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

D. Streets, Sanitation, & Central Service – Curb Installation Request, Community Crossing Grant Paving Request, & Banner Request- Street Commissioner J. Schnadenberg reported that there has been a banner request from the Upsadaisy Market for May through October. If approved, they would have to submit requests for each 2 week interval. This request is just for the location at Indian Boundary Road. Commissioner Schnadenberg pointed out that the Art Fair has an approved banner request in place for July 25-August 8. Council Member D. Lafata made the motion to approve the banner request the weeks prior to the Art Fair's request, motion seconded by Council Member S. Darnell, motion approved by unanimous voice vote. Next, Commissioner Schnadenberg reported on a request from 1st American Management on behalf of the Sand Creek Homeowners Association. They are requesting curbs to be installed on 1100 N from Dickinson to Sand Creek Dr. An estimate from Reith Reilly projected a cost of \$43,325 for this project. The Homeowners Association might be willing to assist with the cost. Council Member J. Ton made the motion to take the matter under advisement, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Lastly, Schnadenberg reported on Community Crossing Grants. There is a July application period. This request is to do four streets in the Westchester South subdivision—Primrose Circle, Olivia Court, Grace Lane, and Kathryn Court. The estimate for this project was \$208,310. The grant would cover 50%. The estimate also assumes that the price of asphalt will be increasing to \$110/ton next year. Council Member D. Lafata made the motion to allow proceeding with the grants, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote. Council Member D. Lafata made the motion to authorize Council President Fisher to sign all related documents, motion seconded by Council Member S. Darnell; motion approved by unanimous voice vote. Grant applications are due August 31, 2022.

E. Engineering - Town Manager D. Cincoski reported that the department has been working with the Park Department and Park Board to get revised plans and specs for pickleball court construction. Also, the department has been reviewing Duneland Cove Unit 4 Primary Plat. Lastly, the department is working on the community crossing grant application with Street Commissioner J. Schnadenberg and the Street Department.

F. Building — Town Manager D. Cincoski reported that the department has been working on

addressing code enforcement for tall grass complaints. Three such properties have been remedied recently. Also, the department is working on inspections at WIS. Council President J. Fisher reported that they are still working on the amended building code and there will be a related meeting this week.

G. Parks –CEDIT Funds Request for Park Equipment- Park Superintendent T. McLead referenced a letter provided to the Council regarding a request for CEDIT funds for the purpose of installing a concrete pad for fitness equipment at Dogwood Park and an electrical service for the Chesterton Park baseball field scoreboard. Such exercise equipment was donated last year by the Dunbar family in the form of a \$10,000 donation. The equipment remains un-installed because it needs a concrete pad underneath it at Dogwood Park. Superintendent McLead reported that the estimate for this pad is \$6,700. Both of these projects were previously approved by the Park Board last year. Superintendent McLead stated that the Westchester Liberty Grant match line item will not be used fully this year so those funds could potentially be used for the above mentioned projects. Both Engineer O'Dell and Clerk-Treasurer Udvar are okay with reallocating the funds to these projects. Council President J. Fisher acting as Park Liaison gave the aforementioned requests a favorable recommendation. Council Member S. Darnell made the motion to approve the funding request, motion seconded by Council Member L Kittredge; motion approved by unanimous voice vote. Council Member J. Ton thanked the Duneland Diamond Club for their fundraising efforts towards the scoreboard. Lastly, Superintendent McLead reported that there is a Park Board meeting on July 12 at 5:30 pm.

H. Attorney— No report.

I. Utilities— Superintendent D. Ryan reported no issues during the recent rain.

J. Town Manager—So Chill Cart Contract, INDOT Railroad Grant- Town Manager Cincoski reported on Kaitlyn Hamstra's vendor agreement request to be able to sell cold beverages and novelty item at Town parks. Legal has provided a license agreement to be signed by Town Council and Park Board. Hamstra is interested in selling at the 5th Street Park and Dogwood Park. The Park Board will review this tomorrow. Council Member J. Ton made the motion to approve the agreement subject to Park Board approval, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote. Next, Town Manager Cincoski reported on an INDOT Railroad Grant. Assistant Engineer Matt Gavelek helped identify this grant through INDOT which is 100% funded which allows for \$45,000 max for railroad pavement parking. Doing the Indian Boundary and Calumet crossing would potentially use the whole grant but it is needed. Council Member L. Kittredge made the motion to proceed with the grant application, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Lastly, Town Manager Cincoski reported that Mike Berry who the Public Works Director for the Town of Porter is here regarding a request for a sidewalk to be constructed on S. of Marquette to 23rd, which would connect to the bike trail. The final part of this side walk would be on the Town of Chesterton right of way. The sidewalk would be built to Town of Chesterton standards and engineering would review and approve the plans. The Town

of Porter would be responsible for the upkeep and maintenance of the sidewalk. Council Member S. Darnell made the motion to approve proceeding with this request, with subject to final approval from legal & engineering staff, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Legal would prepare an agreement. Mike Berry thanked the council on behalf of the Town of Porter. Residents of Marquette Pointe had requested the sidewalk.

VII. PUBLIC HEARINGS, BID OPENINGS, & REMONSTRANCES

NONE

VIII. ORDINANCES AND/OR RESOLUTIONS

Ordinance 2022-12- Amending Springdale Subdivision PUD- Notice of Intent to Consider- Town Attorney C. Nolan reported that this has received a favorable recommendation from the Advisory Plan Commission. This would modify two lots in the Springdale subdivision that back up to CR 1050. This amendment would allow for 6 foot fences to be constructed on these lots. Council Member D. Lafata made the motion to approve the ordinance on 1st reading, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote. Council Member J. Ton made the motion to suspend the rules, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote. Council Member S. Darnell made the motion to approve the ordinance on 2nd reading, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote.

IX. COMMUNICATIONS

NONE

X. OLD BUSINESS

NONE

XI. NEW BUSINESS AND/OR UPDATES

NONE

XII. COMMENTS FROM THE BOARD

Council Member S. Darnell:	No comment.
Council Member J. Fisher:	Council President J. Fisher commented that the Upsadaisy Market was great this weekend. The parks looked great and they improve the quality of life for our residents.
Council Member L. Kittredge:	No comment.

Council Member J. Ton: Council Member J. Ton commented that he had received an inquiry regarding the baby box from a resident. He said that the Town's Safe Haven Baby Box is still functioning and maintained. It was the first one in Porter County.
Council Member D. Lafata: No comment.

XII. ADJOURNMENT

Council Member J. Ton made the motion to adjourn, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

ATTEST:

COUNCIL PRESIDENT

CLERK-TREASURER C. UDVARE