

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

NOVEMBER 17, 2014

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members L. Brandt, A. Michel, S. McCord, J. Raffin, J Schnadenberg, Supt. T. Atherton, Engineer M. O'Dell, Clerk-Treas. S. Kuziela , Town Council Liaison S. Darnell, Porter Rep. B. Brueckheimer, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Town Manager B. Doyle and Attorney J. Paulson.

APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the October 20, 2014 meeting, seconded by A. Michel, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Shnadenberg moved to approve the claims as presented, seconded by A. Michel, approved by unanimous voice vote. with S. McCord abstaining from the vote due to claims being from his employer Gariup Constuction Co., Inc.

COMMENTS FROM THE PUBLIC

- A. Cynthia Tilden, attorney representing Bill Sexton addressed the Board concerning Mr. Sexton's issues with having a well that is dry due to the dewatering at the Wastewater Treatment Plant.
1. She asked how long before the dewatering will be finished.
 2. She informed the board that the hose used to supply Mr. Sexton's home has been frozen twice.
 3. L. Brandt said that insulation had been put on the hose.
 4. Mr. Sexton replied that the insulation was not working.
 5. T. Atherton remarked the need to let the water run at half capacity to avoid the hose from freezing and Mr. Sexton said he was.
 6. L. Brandt said he was surprised that the hose would freeze is the water was properly left on.
 7. S. McCord suggested using heat tape instead of the insulation they are currently using.
 8. J. Raffin remarked that we need to get a firm date on when the dewatering will be finished.
 9. M. O'Dell said the dewatering should be done next week.
 10. T. Atherton said once the dewatering is completed it will then take two to three weeks for the well water to return.

11. Ms. Tilden then replied that she was informed in a letter by Attorney C. Parkinson that the well did not meet the correct criteria for a well that had been dug after a certain date.
12. T. Atherton replied that according to Mr. Basch from the Indiana DNR the well did not meet the specific criteria.
13. Ms. Tilden said she thought the well did meet the specific criteria.
14. T. Atherton told Ms. Tilden she should call Mr. Basch and talk to him.
15. L. Brandt then replied that we are providing water to the Sextons and we don't know if there is anything wrong with the well.
16. S. McCord said we should try using the heat tape to keep the hose from freezing.
17. Ms. Tilden asked if water would continue to be provided.
18. L. Brandt said we would continue to supply water and heat tape would also be used to make sure the hose did not freeze.
19. B. Brueckheimer said this was fine as long as it is up to code.
20. Ms. Tilden asked who she should contact if there were problems.
21. L. Brandt told her to contact T. Atherton.

SUPERINTENDENT'S REPORT

Administration

1. The Preliminary Engineering Report (PER) on the Fox Chase Farms and Whispering Sands Mobile Home Park project has been accepted by SRF. Easement acquisition and permit applications continue to move forward.
2. Town Council is to hold a Public Hearing on the Biennial Rate Review recommendations at their December 8th meeting.
3. SUO Updates:
 - a. Language changes to bring us into compliance with the NPDES requirements have been submitted for legal review prior to Council action (the balance of the SUO regarding IPP must be evaluated by Dec. 1st, 2014 per IDEM)
 - b. The Pretreatment language is to be included in the SUO per IDEM. Language to be submitted to IDEM for approval by March 1st, 2015. Adopt revised language in Town ordinance within 120 days of receiving written approval from IDEM. Adopt in Town ordinance within 120 days of receiving written approval from IDEM.
 - c. Jones & Henry Engineering is wrapping up the MAHL Study (maximum allowable head works loading). J&H recommendations for establishing enforceable concentration limits to be submitted to Chesterton Utility this month.
4. The CSOOP (Combined Sewer Overflow Operational Plan) was required to be updated by December 17, 2015. I am pleased to inform you that the Updated Plan is complete and has been transmitted to IDEM a month early.

5. Completed job description review and revisions and prepared amendments to the 2015 Salary Ordinance.

6. The Draft 2015 Operating Budget is ready for Board review. Action item: Set a date for a Budget Review Meeting.

Collections

1. The jetting crew has 4 more wet wells to vactor out to complete the annual wet well cleaning program.

2. The Collections crew has completed training on the new GIS-based work management system for lift stations, flushing, inspections and televising. The crews have been equipped with i-Pads that are loaded with the Town's GIS base map and asset attribute data.

3. Pump #2 at the McDonald's station has failed and must be replaced. A new pump has been ordered and should be here in 3-6 weeks. Failure is not attributable to the explosion at this time.

4. One tank in Crocker has failed and requires replacement. Contractor has been hired and will perform replacement when parts are received.

5. We completed 86 locate requests and 3 inspections in October.

Treatment

1. Expansion Related

- a. Continuing to operate with one stand-by electric power generator
- b. Grit and rag disposal systems can now be accessed with heavy equipment and will eliminate the need for operators to physically handle the material.

2. Ongoing Issues

- a. Working on methods to increase out-put of Raw Sewage Pumps to 10 MGD rate with a stand-by pump. Will test higher wet well levels for effect during next significant wet weather event.
- b. Dewatering of groundwater table continuing while waterproofing of north addition continues and installation of a manhole and pipe to convey waste water to pump wet wells.
- c. Continuing painting of #1 primary clarifier.
- d. Weatherizing lines and plant buildings
- e. Acquiring costs for 2 additional rain gauges to meet LTCP requirements. One at Dickenson Rd. lift station and one at Westwood lift station.

3. Disinfection season is over for 2014. The UV modules have been removed from the flow channel for the winter. Refurbishment of modules initiated for 2015 season.
4. Main raw sewage pump control transducer failed and was replaced
5. New turbo blower has been started and is using 1/3 the electric power of existing blowers.

ENGINEER'S REPORT

1. WWTP Phase 1A – Thieneman Construction
 - A. Startup of the new turbo blower.
 - B. Installing the new generator with startup scheduled in the next 1-2 weeks.
 - C. Working on punch list items from walkthrough on 10/31/2014.
 - D. Paid to date: \$1,332,610.60
2. WWTP 1B – Utility Services Authority LLC.
 - A. Final completion.
 - B. Paid to date: \$387,484.00 (final payment which includes retainage)
3. WWTP Phase 1C – Thieneman Construction
 - A. Substantial completion 11/14/2014.
 - B. Paid to date: \$192,850.00
4. WWTP Phase 2 – Gariup Construction Co., Inc.
 - A. Concrete and masonry is complete on south Headworks addition. Working on completing pump station.
 - B. Concrete walls complete on north Headworks addition. Working on waterproofing.
 - C. Working on electrical, mechanical and HVAC for Headworks building.
 - D. Will work on bypass to connect 18" and 48" sewers at the Headworks.
 - E. Dewatering pumps to be shut down the week of Thanksgiving.
 - F. Working on stone pavement base before winter. Final paving next spring.
 - G. Paid to date: \$4,929,444.55
5. SCADA – ACE Technologies, LLC
 - A. Control panel design submittal – November 17, 2014.
 - B. Control panel delivery – January 26, 2014.
 - C. Startup/Online Testing – March 2, 2015 – March 31, 2015.

BOARD REPORT

Chesterton = 50% Indian Boundary = 43% Porter = 53%

TOWN OF PORTER REPORT – There was none.

OLD BUSINESS

- A. A Budget Review Meeting was scheduled for December 4, 2014, 6:30 p.m. at the Utility Plant.
- B. S. McCord moved to amend the former motion so that the credit card fee of \$2.00 be extended to include commercial card customers with any extra fees being charged to them by their credit cards, seconded by A. Michel, approved by unanimous voice vote.
- C. S. McCord moved to approve the amendment of the Sewer Use Ordinance and send to the Town council for approval, seconded by A. Michel, approved by unanimous voice vote.
- D. This ordinance will be sent to the Town of Porter once approved.

NEW BUSINESS – New business was discussed in earlier reports.

LETTERS AND COMMUNICATIONS

None received.

COMMENTS FROM THE BOARD

S. McCord commented that he wanted to make sure we take care of the people that are dealing with well and water issues.

J. Raffin and J. Schnadenberg agreed with S. McCord's sentiments.

ADJOURNMENT

S. McCord moved to adjourn the meeting at 7:40 p.m., seconded by J. Raffin, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary