

**Chesterton Park Department
Board of Directors Meeting Minutes
April 6th, 2021**

Those in Attendance: President Wendy Marciniak, Vice President Paul Shinn, Secretary Mark Dickinson, Member Bob Cohn via telephone, Superintendent Shane Griffin, Liaison Jennifer Fisher, Town Attorney Connor Nolan, Administrator Hilary Thomas Peterson, Town Manager Dave Cincoski

Wendy called for roll – Paul Shinn, Mark Dickinson, Bob Cohn via phone all present.

Wendy Marciniak called the meeting to order at 6:00 p.m. and led the assemblage with the Pledge of Allegiance to the Flag.

Approval of Minutes

A motion to approve March minutes was made by Paul Shinn. Seconded by Mark Dickinson. Motion passed. April minutes approved.

Comments from the Public

Paul Shinn stated that they have received proposals for the Coffee Creek RFP. Committee has reviewed all of them. SEH was the accepted proposal by the scoring committee, and was recommended to the Board.

A motion to accept the recommended proposal of SEH, which was found to be the most responsible offer and most adjurational to the Park Board, was made by Mark Dickinson. Seconded by Paul Shinn. Motion accepted.

Per legal, a contract will be finalized and executed. As per discussion.

Emma Ekblaw for Breast Cancer awareness. Chesterton High school Junior, athlete and ambassador for breast cancer awareness. Looking to educate and hold a fundraising campaign, Think Pink Chesterton, to include yoga, blood drive, and volleyball game, all in October. Will include raffles of 50/50, gift baskets, and apparel. Raising awareness by visual communication. Would like to place bows around the Gazebo and banner, one tree to get 42 bows to represent lives lost last year. Decorate toward end of September. As per discussion. Will fill out SUP and turn in.

Laura Zaranski would like to discuss putting in a tranquility path through the parks and downtown. To focus on health and wellness, meditation and yoga. Presented the board with conceptual design. Would include meditation stones, easy upkeep, maybe put in a bench, reflection globe, and a path between parks. As per discussion.

Glenn Peterson – With SEH. Excited to be apart of the Coffee Creek RFP. Introduced members of the team.

Mark Hopkins – thanked the Board and committee for their work on the RFP. Willing to be apart of anything, Rotary Club willing to help as well. Glenn Peterson also stated that the sub-committee will be apart of the planning.

Superintendent/Engineer Report

Playgrounds have been inspected, security cameras have been fixed at Thomas Park bathrooms and replaced power supply. Fence is up at splash pad control box. James Armstrong is enrolled in the aquatics facility operator course to help with splash pad. Spoke with Chamber to organize the next rebuilding together for Coffee Creek cleanup. Attending job fair at the YMCA to look for summer help. The new numbers put in at shelters. PVC in for the soccer goals. Softball fields are ready for the season. Cleaning and getting restrooms ready, Hilary stated the water meters are being put in the next day, so bathrooms will be opened up soon. The new Christmas tree is being delivered tomorrow.

Comments from the Board

Mark Dickinson asked Hilary to read out the email from Brad Pikula regarding the car show. Letter was read, intention is to host the monthly car show at Thomas Park every month. As per discussion. Per Town Manager and Legal, they need to submit a plan.

Mark also asked if the garden club has contacted the park. Also inquired about the LEL property? Shane replied that it was closed on and is now officially park property. Mark also thanked the scoring committee for their time and work in the RFP project.

Bob also thanked everyone involved with the RFP and congratulated SCH. Would encourage public and business participation.

Paul asked if the pickleball nets were available at the tennis courts. They are out for use according to Shane, he also spoke with Laura O'Dell about the summer fun program. Paul inquired about the softball program. Hilary responded.

Wendy asked about the trees in Dogwood. Shane stated they all fared well, other than some vandalism that happened to a few of them.

Hilary stated that Kona Ice has submitted a SUP to come into the Parks randomly to sell. Dave Cincoski stated that they would need a contract with Town Council.

A motion to approve Kona Ice pending approval from Town Council was made by Paul Shinn. Seconded by Mark Dickinson. Motion passed.

Hilary stated that Artistic Recovery Inc. submitted a SUP for the Hooked on Art Festival, for Sept. 18th in Thomas Park 8a-3p. Informed them that they would need to contact legal as well.

A motion to approve The Hooked on Art festival pending legal review and contract was made by Mark Dickinson. Seconded by Paul Shinn. Motion passed.

Approval of Claims

A motion to approve April claims was made by Paul Shinn. Seconded by Mark Dickinson. Motion passed. April claims approved.

Adjournment

A motion to adjourn was made by Paul Shinn. Seconded by Mark Dickinson. Motion passed. Meeting adjourned at 6:40 p.m.

President
Wendy Marciniak

Date