

**Chesterton Park Department
Board of Directors Meeting Minutes
VIA ZOOM
February 2nd, 2021**

Those in Attendance: President Wendy Marciniak, Vice President Paul Shinn, Secretary Mark Dickinson, Member Bob Cohn, Superintendent Shane Griffin, Engineer Mark O'Dell, Liaison Jennifer Fisher, Town Attorney Connor Nolan, Administrator Hilary Thomas Peterson

Wendy Marciniak called the meeting to order at 6:00 p.m. and led the assemblage with the Pledge of Allegiance to the Flag.

Wendy Marciniak called for a roll – Paul Shinn, Bob Cohn, Mark Dickinson, all present.

Approval of Minutes

A motion to approve January minutes was made by Paul Shinn. Seconded by Bob Cohn. Roll call vote – Paul Shinn, Bob Cohn, Mark Dickinson, Wendy Marciniak – all yess. Motion passed. January minutes approved.

Superintendent/Engineer Report

Shane Griffin - Busy plowing due to the weather. General maintenance being done. Enrolled Chesterton Park with the Indiana Parks & Rec Association, multiple benefits. Also attended the CBLT meeting the week prior. Received six RFP's for Coffee Creek for review.

Mark O'Dell – Addressed the RFP's, legal will have to look over and take under advisement. Will get the committee formed.

A motion to accept the six RFP's and take under advisement was made by Paul Shinn. Seconded by Mark Dickinson.

Roll call vote – Bob Cohn, Mark Dickinson, Paul Shinn, Wendy Marciniak – all yes. Motion passed.

Paul asked how they were going to obtain copies, Mark relied that they will be made for each park board member. A scoring sheet will also be made up. As per discussion. Paul asked about the timing, per Mark, they have 45 days to review and award.

Shane proposed getting an artificial Christmas tree for Thomas Park. They have been expensive when researched in the past, but found a 22' tree with lights and music, regularly priced at \$34k, but on sale for \$22k if purchased before the end of the month. Looking to get through CEDIT funds. Bob asked if there was a spot close to Thomas to store it, Shane replied it would be stored at the maintenance buildings. Paul thinks it's a good purchase, would like to look into a fundraising campaign and work with Chamber on it. As per discussion.

A motion to allow Shane to pursue CEDIT funds for purchase of the Christmas tree was made by Paul Shinn. Seconded by Mark Dickinson.

Roll call vote – Bob Cohn, Mark Dickinson, Paul Shinn, Wendy Marciniak – all yes. Motion passed.

Comments from the Board

Bob asked who manages the sidewalks in town with snow removal. Shane replied that the park employees will maintain the walking paths through parks and bike trail, but not town sidewalks.

Bob inquired about the Duneland Diamonds request for 5th & Porter fields. Hilary went on to explain that this is a yearly request by the club. Hilary's video and audio feed was cut during discussion. As per discussion.

A motion to approve the Special Use Permit from Duneland Diamonds was made by Paul Shinn. Seconded by Bob Cohn.

Roll call vote – Bob Cohn, Mark Dickinson, Paul Shinn, Wendy Marciniak – all yes. Motion passed.

Paul inquired about the 80/20 grants or coastal grants. Shane replied that we have to have projects projected before they can be applied for. Paul suggested the tree grant be looked into.

Approval of Claims

A motion to approve February claims was made by Bob Cohn. Seconded by Mark Dickinson.

Roll call vote – Paul Shinn, Mark Dickinson, Bob Cohn, Wendy Marciniak – all yes. Motion passed. February claims approved.

Adjournment

A motion to adjourn was made by Paul Shinn. Seconded by Bob Cohn.

Roll Call vote – Paul Shinn, Mark Dickinson, Bob Cohn, Wendy Marciniak – all yes. Motion passed. Meeting adjourned at 6:24 p.m.

President
Wendy Marciniak

Date