

TOWN COUNCIL MEETING  
November 8, 2021  
7:00 p.m.

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

President S. Darnell called the meeting to order at 7:00 p.m.

II. ROLL CALL

Roll was called by Deputy Clerk-Treasurer K. Hrapek; present were Council Member J. Ton, Council Member D. Lafata, Council Member J. Fisher, Council Member S. Darnell and Council Member L. Kittredge.

III. APPROVAL OF MINUTES

Council Member D. Lafata made the motion to approve the minutes of the October 25, 2021 meeting, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

IV. CONSIDERATION OF CLAIMS

Council Member L. Kittredge made the motion to approve the claims as presented, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote.

V. PETITIONS AND COMMENTS FROM THE FLOOR

NONE

VI. REPORTS FROM OFFICIALS & DEPARTMENT HEADS

**A. Police— Surplus Vehicles-** Chief Richardson reported the department has two vehicles that it would like to declare as surplus and to also trade in. Current market conditions make trading in a good decision. Police Department liaison J. Ton approved of this decision. Council Member L. Kittredge made the motion to authorize the two explorers to be declared surplus and to be traded in, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote. Also, Chief Richardson discussed an emergency hire process—applications are available on the Town’s website and Facebook page. Lastly Chief recently attended an event at American Legion Post 170 who provided a generous \$1,000 donation to the gift fund.

**B. Fire –** Chief Camel reported that he also recently visited the American Legion and received a generous donation of \$1,000 to the Fire Department Gift Fund. Camel gave an update on the

Department of Energy (South Shore Clean Cities) grant application and stated that the Town was unfortunately denied. They will be looking out for future grant opportunities. Camel reported that a Community Service award was recently given to Sharonda Reid who alerted CFD to a fire on Sandpiper. Lastly, Chief Camel introduced new CFD employee Josh Blackwood. Blackwood stated he is excited to start his career at Chesterton Fire.

**C. Clerk Treasurer- 2022 Holiday Calendar-** Deputy Clerk-Treasurer K. Hrapek presented the 2022 Holiday Calendar, however, December 31<sup>st</sup> was in question regarding how payroll would be handled. Attorney Lukmann suggested the Town add New Years Eve as a holiday to the calendar. Council Member J. Fisher made the motion to approve the added New Years Eve Holiday, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

**D. Streets, Sanitation, & Central Service** –Street Commissioner J. Schnadenberg reported that most of downtown has been repaved with the help of Community Crossing Grant funding. Texas Street will be added to the project list. More follow up will come regarding grant projects and grant requirements. Assistant Street Commissioner D. Moy reported that the leaf pick-up program has started. Council Member J. Ton discussed recycling and reported that fees have increased and that some companies are refusing recycling because of contaminated items being included in recycling bins. Ton urged residents to please be careful with putting things in recycling bins –if not recyclable, put items in the garbage.

**E. Engineering**—Town Manager Cincoski reported the first review of the Duneland School Corporation special projects has been completed. There is a 30 day waiting period after the annexation. The MS4 permit will be reviewed after the annexation is official after the 30 day waiting period. Also, Town Engineer M. O’Dell and Town Manager D. Cincoski requested authorization for Cincoski and O’Dell to update Title 6 requirements for community crossing grant requirements and to work with legal on such issues. LK 1, JF 2. Council Member L. Kittredge made the motion to authorize Cincoski and O’Dell, along with legal, to update Title 6 requirements for community crossing grant requirements, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote.

**F. Building** —Town Manager Cincoski reported the department is finalizing its review of the Kenneth Allen Law Group building.

**G. Parks** –Superintendent S. Griffin requested a commemorative plaque be placed at Thomas Centennial Park to honor the Duneland Gardening Club. Council Member J. Fisher made the motion to authorize the plaque, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote. Griffin also reported that the Town Christmas tree has been put up.

**H. Attorney**—Attorney Lukmann reported that an ordinance had been drafted to ban the sale of dogs and cats by pet stores. There is no ordinance required per the zoning ordinance written. There is a table that contains permitted uses and under retail businesses there is a limited amount of businesses allowed. (section 505 in the ordinance states this). Deputy Clerk Treasurer K. Hrapek asked the Council to add the approval of the 2022 Town of Chesterton holiday calendar to the agenda for the next Town Council meeting 11/22.

**I. Utilities**—No report.

**J. Town Manager**—Town Manager Cincoski reported on a multi department risk assessment which evaluated the various Town departments regarding risk. This resulted in a report of the departments operating well and safely.

## VII. PUBLIC HEARINGS, BID OPENINGS, & REMONSTRANCES

**Public Hearing- Vacation of a Portion of a Public Way—Bennett’s Rentals—2001 W. Morgan Ave.** – Attorney David Hiestand spoke on behalf of Bennett Rentals. Hiestand asked the Council to consider vacating west of Morgan & 20<sup>th</sup>. The public hearing was opened at 7:15 PM. Pastor Harrell of 1214 W Porter Ave. said he is for the vacation if the driveway can be used by his church. If there is no access for the Church, then Pastor is against the vacation. Jenny Orsborn of 725 S. 20<sup>th</sup> St. spoke against the vacation. Attorney Hiestand rebutted that the drive would be accessible for church use. He is sure the use for the residential property-would be beneficial for the Town in a respectful way? The public hearing was closed at 7:25 PM.

## VIII. ORDINANCES AND/OR RESOLUTIONS

**Resolution 2021-08- Repealing Resolution 2021-08-Repealing Additional Covid Requirements-** Council Member L. Kittredge made the motion to approve the resolution, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote.

**Resolution 2021-09- Designating an Individual to Sign INDOT LPA Contracts-** Council Member J. Ton made the motion to approve the resolution, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote. This resolution is required by the state in order to get the Community Crossing Grant applications. This authorizes the Town Manager, the Town Council President, or Town Council Vice President to sign as necessary.

**Ordinance 2021-24- Amending the First Addition to Coffee Creek PUD- Notice of Intent to Consider-** This ordinance came from the Advisory Plan Commission with favorable recommendation. Council Member J. Fisher made the motion to approve the ordinance on 1<sup>st</sup> reading, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote. Council Member J. Fisher made the motion to suspend the rules, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote. Council Member J. Fisher made the motion to approve the ordinance on 2<sup>nd</sup> reading, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote.

**Ordinance 2021-25- Vacating a Portion of a Public Way- Bennet’s Rentals- 2001 W. Morgan Ave.** – Council Member L. Kittredge made the motion to approve the ordinance on 1<sup>st</sup> reading, motion seconded by Council Member J. Fisher; motion approved by unanimous voice

vote. Council Member J. Fisher made the motion to suspend the rules, motion seconded by Council Member L. Kittredge; Ordinance was not approved and will be added to the agenda for the November 22 Town Council Meeting.

IX. COMMUNICATIONS

NONE

X. OLD BUSINESS

**Quiet Zone-** Town Manager Cincoski reported that he received the final draft from the company. There is a meeting scheduled in two weeks to review corrections.

XI. NEW BUSINESS AND/OR UPDATES

Council President S. Darnell referred to a list of board seat openings for 2022. Any applications must be in by Tuesday November 30<sup>th</sup> at the close of business. Interviews will be Wednesday December 8<sup>th</sup>. Council Member J. Fisher added a board opening for FDOC that was not on list.

XII. COMMENTS FROM THE BOARD

Council Member S. Darnell:	No comment
Council Member J. Fisher:	No comment
Council Member L. Kittredge:	No comment
Council Member J. Ton: and to honor Veterans.	Member J. Ton reminded us to recognize
Council Member D. Lafata:	No comment

XII. ADJOURNMENT

Council Member J. Fisher made the motion to adjourn, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

ATTEST:

\_\_\_\_\_  
COUNCIL PRESIDENT

\_\_\_\_\_  
CLERK-TREASURER C. UDVARE