

## TOWN COUNCIL MEETING

August 9, 2021

7:00 p.m.

### I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

President S. Darnell called the meeting to order at 7:00 p.m.

### II. ROLL CALL

Roll was called by Clerk-Treasurer C. Udvare; present were Council Member S. Darnell, Council Member J. Ton, Council Member D. Lafata, and Council Member J. Fisher. Council Member L. Kittredge was absent.

### III. APPROVAL OF MINUTES

Council Member D. Lafata made the motion to approve the minutes of the July 26, 2021 Meeting, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote.

### IV. CONSIDERATION OF CLAIMS

Council Member J. Ton made the motion to approve the claims as presented, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote.

### V. PETITIONS AND COMMENTS FROM THE FLOOR

NONE

### VI. REPORTS FROM OFFICIALS & DEPARTMENT HEADS

**A. Police**— Interim Police Chief R. Byrd thanked Council Member J. Ton for his work on securing a designated truck lane on Highway 49 through Chesterton. Interim Chief Byrd added that the State Highway extended this from I94 to US 30. It is anticipated that we will see a reduction in crashes, injuries, and fatalities. Trucks are honoring the signs. Council Member Ton commented that this Council is dedicated to making 49 safe.

**B. Fire – IPEP Grant Request-** Chief E. Camel thanked the sponsors, volunteers, and attendees of the Street Dance. Next, Chief Camel referred to a letter provided to the Council regarding an IPEP grant request. This IPEP grant would be for the purchase of 25 sets of gloves/hoods as well as 2 binder lifts which help to reduce back injuries. The grant is an 80/20 match, requiring \$6,624 in Town funding. Council Member J. Fisher made the motion to authorize Chief Camel to apply for the IPEP grant, motion seconded by Council Member J. Ton; motion approved by

unanimous voice vote.

**C. Clerk Treasurer- Budget Meeting Dates-** Clerk-Treasurer C. Udvare reported she has met with the DLGF representative last week to review budget information. It was advised that the Town set the budget meetings early in case corrections are needed. Council Member J. Fisher made the motion to set the 2022 budget public hearing for September 27, budget adoption for October 11, and to hold a budget discussion at 5 PM on September 27, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Clerk-Treasurer Udvare also reported that the Town has received its first half of ARP money.

**D. Streets, Sanitation, & Central Service – Roadsoft Agreement-** Street Commissioner J. Schnadenberg discussed a desire to purchase a new cloud based software called Roadsoft. Commissioner Schnadenberg explained that this software would be helpful for doing updates/maintenance to pavement and sidewalk ratings, sign inventory, transportation infrastructure, and stormwater data. The software information and agreement has been reviewed by the Town Engineer as well as legal. Costs for Roadsoft are a one-time fee of \$5,995 and an annual fee of \$1,495. Council Member D. Lafata made the motion to authorize the one-time fee of \$5,995 to be paid out of CEDIT funds as well as approval of the \$1,495 annual fee for the software, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote

**E. Engineering**—Town Engineer M. O’Dell reported he is working with NIRPC on the awarded the emergency vehicle preemption grant. This money will be available in 2023 with anticipated construction occurring in 2025. This will also be a multi-agency project. Engineer O’Dell also reported on the Westchester Liberty Trail. The Army Corp. of Engineers walked the project and they have some minor issues and trail adjustments involving the Tamarack subdivision culvert corridor. A suggestion of wake-prep board walk float material was made.

**F. Building** —Building Commissioner M. O’Dell reported that the Army Corp. of Engineers gave an update on the 1840 S. 11<sup>th</sup>. Street sidewalk project. There were some questions/concerns that came up and more follow up will be to come.

**G. Parks** –Superintendent S. Griffin reported that the Art Fair held at Dogwood Park over the weekend had a great turn out.

**H. Attorney**—NO REPORT

**I. Utilities**—Superintendent D. Ryan commented he was hoping to get through the upcoming weather well.

**J. Town Manager**—Town Manager D. Cincoski gave a speech and presented Jeff Trout with a commemorative plaque thanking Trout and celebrating his 25 years serving on Town Council, BZA, Advisory Plan, and Redevelopment Commission boards. Manager Cincoski remarked that Trout has provided 25 years of trust and responsibility and has gone above and beyond his oaths of office. Trout helped with growth and quality of life and is a tireless advocate for the Town. Trout helped to put the Town on local and regional maps and we will deeply miss his wisdom and institutional knowledge. Trout was thankful and commented that serving has been quite an honor and that a lot of good seeds have been planted.

VII. PUBLIC HEARINGS, BID OPENINGS, & REMONSTRANCES

NONE

VIII. ORDINANCES AND/OR RESOLUTIONS

**Ordinance 2021-15- Amending Ordinance 2021-10- Authorizing Employment of Certain Town Employees and Determining the Compensation Thereof-** Attorney Nolan presented the ordinance, which came recommended by the Storm Water Management Board. The ordinance updated a couple positions within the Storm Water Utility Department. Council Member J. Fisher made the motion to approve the ordinance on 1<sup>st</sup> reading, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Council Member J. Ton made the motion to suspend the rules, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote. Council Member D. Lafata made the motion to approve the ordinance on 2<sup>nd</sup> reading, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote.

IX. COMMUNICATIONS

NONE

X. OLD BUSINESS

**Quiet Zone-** Council Member Ton reported that we have received the feasibility study which has been reviewed by himself, Town Manager Cincoski and Town Engineer O'Dell. They have made some revisions. Manager Cincoski sent a finished copy which was reviewed with O'Dell and legal. Riotech has received the copy with revisions and will look at clarifications and make changes and then get back to the Town. Council Member Ton would like Riotech to attend a Council meeting in the future to provide an update.

XI. NEW BUSINESS AND/OR UPDATES

**Right of Way Agreement- Ritter St. – Czyzewski-** Margaret Czyzewski- 1009 Scarborough Ct. 9J Chesterton- Margaret is looking to purchase a parcel and is requesting this petition for the purpose of accessing the parcel. A purchase agreement was presented. The petition will be reviewed by department heads and will be placed on the next Town Council meeting agenda.

**Amendment to Employment Agreement- Bob Byrd-** This agreement would allow Byrd to assist incoming Chief Richardson. The agreement will still need to be approved by Police Commission. Council Member J. Ton made the motion to approve the employment agreement,

motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote.

XII. COMMENTS FROM THE BOARD

Council Member S. Darnell: Long education with Jeff Trout –has taught us to come together to vote for the greater good.

Council Member J. Fisher: Thank you Street Dance volunteers and sponsors.

Council Member L. Kittredge: No comment

Council Member J. Ton: Buses will be out on Wednesday. Please be cognizant of stop arms—just increased the number of points on license for passing stop arm.

Council Member D. Lafata: No comment

XII. ADJOURNMENT

Council Member J. Ton made the motion to adjourn, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote.

ATTEST:

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COUNCIL PRESIDENT

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CLERK TREASURER C. UDVARE