

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

NOVEMBER 16, 2020

The zoom meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Board members L. Brandt, A. Michel, J. Raffin and J. Schnadenberg, Supt. D. Ryan, Engineer M. O'Dell, Clerk-Treasurer C. Udvare, Council Member Liaison S. Darnell, Town Manager B. Doyle, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Member S. McCord and Attorney C. Nolan.

APPROVAL OF MINUTES

J. Schnadenberg moved to approve the minutes of the October 19, 2020 meeting, seconded by J. Raffin, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Raffin moved to approve the claims as presented, seconded by J. Schnadenberg, approved by unanimous voice vote.

COMMENTS FROM THE PUBLIC - None

Superintendent's Report

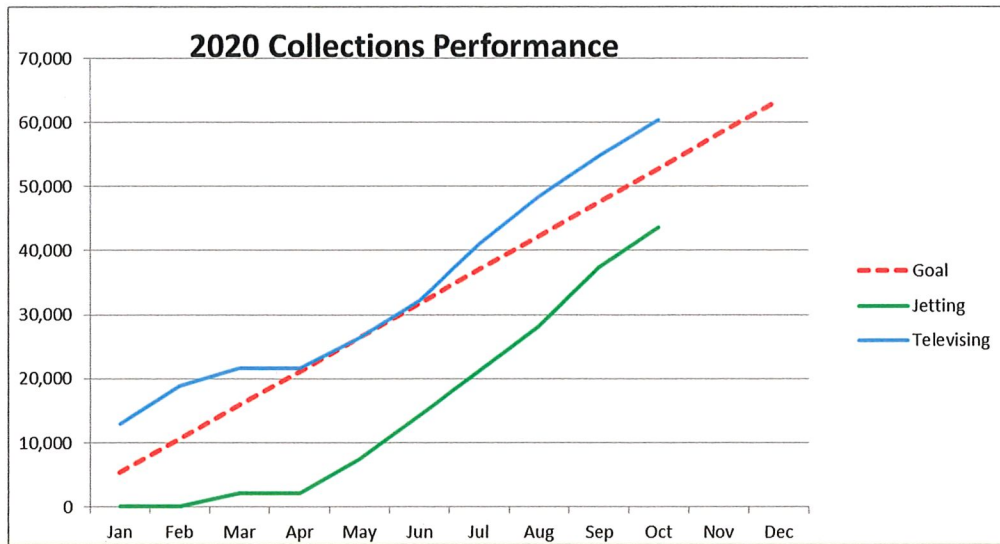
Administration

1. I was deposed on 10/23 in regards to the Waterbird Banquet Center lawsuit. That lasted 4.5 hours!
2. Several employees took advantage of getting the flu shot on 10/7 and 10/13.
3. Our security camera system at the plant has been replaced/upgraded, as budgeted for.
4. Our outside pole lights at the plant have been replaced with LED lights, as budgeted for.
5. Our ACH implementation process is still moving forward. We did get a successful test file. The ACH application forms will be included as a stuffer in our November bills.
6. Several employees have been infected with the Covid virus, including myself. Efforts continue to keep the workplace sanitized and social distancing practices in place.
7. I am working on the 2021 budgets. You'll need to decide how we will review the proposed budgets. Last year, you chose to have me meet with Larry to review them, and then Larry made his recommendation for approval to the Board at our January meeting.

Collections

1. There was one pump failure this month. Pump #2, a 15hp, at Westwood LS. The cost of the replacement pump will be \$5,488.
2. We televised 5,618 feet and jetted 6,203 feet.
3. We completed 232 locates and 13 inspections.

4. Both the jetting and camera crews are still working on Jackson Blvd., and south of Porter Ave. This area takes longer because of the manholes located behind homes in backyards.
5. The lift station crew has been working with the Town mechanics on checking our generators battery fluids and blockheaters in preparation for the cold weather.
6. We pressure washed the Westwood liftstation and the fencing around it, as well as the hood at the Michael Dr. liftstation.
7. Several employees received chainsaw training, hosted at the 15th St. complex.



Treatment

1. Streamlined Mercury Minimization/Variance Program
 - a. Continuing to meet the annual requirements.
 - b. The annual SMV report was mailed on 10/20 to satisfy the 11/1 due date.
2. Maintenance Tasks
 - a. The UV disinfection season ended 11/1. All UV modules have been removed from service and will be cleaned and refurbished as needed in preparation for next season.
 - b. We added electrical surge suppression to the influent auto-sampler.
 - c. Materials for our turbo blower heater project have been ordered.
 - d. We had to replace the lab equipment exhaust fan due to failure.
 - e. We have finalized our selection for the replacement screw conveyer for the centrifuge and will move forward. Unfortunately, it is about \$10k more than budgeted due to needing an unplanned for drive motor and additional cost for customizing the bottom trough. However, I believe it will pay off in the long run as it appears to be a better designed and quality product, will perform with a 5hp drive motor as opposed to the current 15hp motor, and will be installed at a much lesser incline that will allow for increased efficiencies over all.
 - f. We repaired one of our NPW hydrants.

