

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

APRIL 16, 2018

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Board members L. Brandt, S. McCord, J. Raffin and J. Schnadenberg, Supt. D. Ryan, Engineer M. O'Dell, Clerk- Treasurer S. Kuziela, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Board member A. Michel, Porter Rep. B. Brueckheimer, Council Member Liaison D. Lafata and Town Manager B. Doyle.

APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the March 19, 2017 meeting, seconded by J. Schnadenberg, approved by unanimous voice vote.

APPROVAL OF CLAIMS

S. McCord moved to approve the claims as presented, seconded by J. Schnadenberg, approved by unanimous voice vote.

COMMENTS FROM THE PUBLIC – None

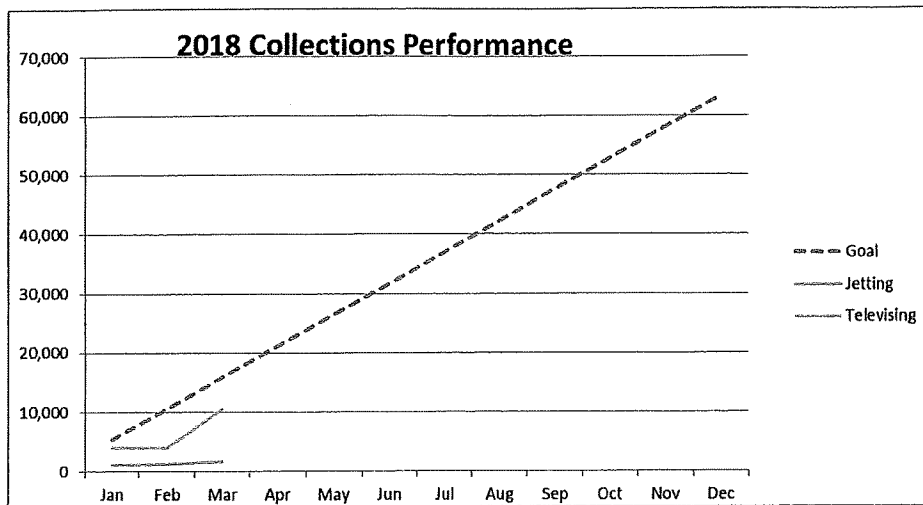
Superintendent's Report

Administration

1. We met with GAI to discuss our options for installing some flow meters in selected lift stations in an attempt to identify high flow areas during rain events. This should help us identify areas of possible infiltration and aid us in creating a plan to address those findings.
2. We hired Woodruff to repair a broken 12" clay sewer, on March 3rd, in the alley south of Morgan between 11th & 12th St., and a broken 10" concrete sewer, on March 14th, in the alley between Morgan and Indiana and 5th & 6th St. Total cost of both repairs was just over \$40k.
3. I attended a DOT Drug and Alcohol Supervisor/Reasonable Suspicion Training class on March 22nd, in Crown Point, hosted by ITI out of Indianapolis.
4. I developed a salary analysis for our Utility, at the request of the Town Council.
5. We hauled 154 yards of biosolids. Thanks again to Streets for assistance with trucks and drivers.
6. Leah, our Lab Chief, passed the IDEM exam on 3/28 and is now certified as a Class 2 WWTP Operator. Kudos to Leah.
7. I have posted a position for a WW Operator/Maintainer due to an anticipated vacancy.

Collections

1. There was one lift station pump issue this month. The cables on Porter Cove LS pump 1 fell into the wet well and got chewed up. Repairs have been done and steps to help prevent this in the future have been implemented.
2. We televised 6,610 feet and jetted 420 feet.
3. We completed 336 locates and 9 inspections.
4. We hydro-excavated down about four feet on the side of the old Dickinson wet well and replaced a conduit for wire from the wet well to the cantex due to rot.
5. We had to replace the two check valves at the Barrington Bridge LS.
6. The collection crew was trained on the proper operation of the boom truck.
7. Trevor Hudon passed his CDL. Kudos to Trevor.



Treatment

1. Streamlined Mercury Minimization/Variance Program
 - a. On-Track to meet the annual requirements for 2018.
2. Maintenance Tasks
 - a. The motor on one of the newly installed clarifier drives seized up. A new motor was supplied and replaced under warranty. The clarifier is now back on-line.
 - b. The plant crew completed the cleaning of all 3 secondary clarifiers, the disinfection structure and the refurbishment of all 10 ultra violet modules.
 - c. We had to have a RAS valve control circuit board replaced as well as some repairs to our plant SCADA system and a non-potable water line rupture outside.
3. Pre-Treatment
 - a. Efforts are ongoing to monitor industry effluents and commercial grease traps.
 - b. We are proceeding with bi-annual effluent monitoring and facility inspections.

Engineer's Report

M. O'Dell is helping with the new forms for pre-treatment.

Town of Porter – None

Board Report

Chesterton – 54% Porter – 55% Indian Boundary – 61%

OLD BUSINESS

1. S. McCord moved to approve the loan from Centier Bank for \$350,000 with 2.98% interest, seconded by J. Raffin, approved by unanimous voice vote.
2. J. Schnadenberg moved to declare the oldest Vactor truck surplus, seconded by S. McCord, approved by unanimous voice vote.
3. S. McCord moved to approve D. Ryan to advertise for sealed bids for the Vactor truck, seconded by J. Schnadenberg, approved by unanimous voice vote.

NEW BUSINESS

1. L Brandt discussed the possibility of utilizing a PILT to achieve another pay increase for Town employees.

LETTERS AND COMMUNICATIONS – None

COMMENTS FROM THE BOARD

1. S. McCord is glad we are using everyone to try and be more competitive with salaries so we do not lose more people to other municipalities.
2. L. Brandt expressed kudos to Leah Liembacher on passing the operator's exam and Trevor Hudon for passing his CDL license.

ADJOURNMENT

S. McCord moved to adjourn the meeting at 7:18 p.m., seconded by J. Schnadenberg, approved by unanimous voice vote.

Lawrence Brandt

Chairman

Deb Schoenfelt

Secretary