

# **TOWN OF CHESTERTON SERVICE UTILITY BOARD**

## **MEETING MINUTES**

**August 21, 2023**

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Board Members L. Brandt, J. Raffin, J. Schnadenberg, and A. Michel, Supt. D. Ryan, Town Engineer M. O' Dell, Clerk-Treasurer C. Udvare, Town Manager D. Cincoski, P.A. Liaison K. Nevers, Town Council Liaison S. Darnell and Attorney C. Parkinson. Absent was Board Member S. McCord

### **APPROVAL OF MINUTES**

J. Schnadenberg moved to approve the minutes of the July 17, 2023 meeting, seconded by J. Raffin, approved by unanimous voice vote.

### **APPROVAL OF CLAIMS**

J. Raffin moved to approve the claims as presented, seconded by J. Schnadenberg, approved by unanimous voice vote.

**COMMENTS FROM THE PUBLIC** – None.

### **Superintendent's Report**

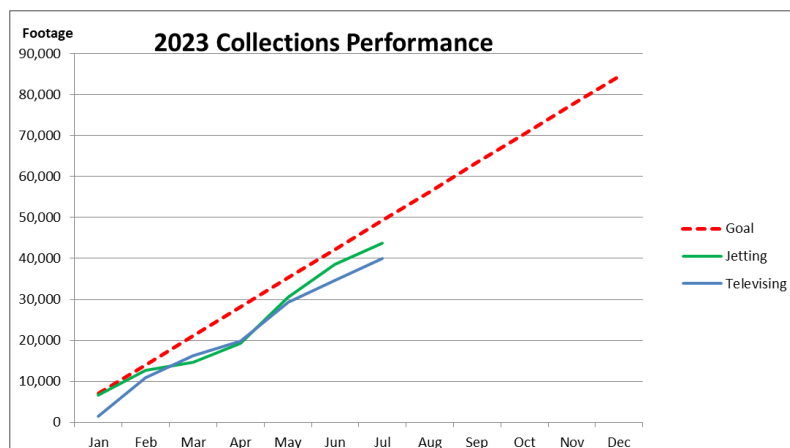
#### **Administration**

1. Update-Porter Cove Odor: I have been working with engineering to gather some data and perform some H2S gas metering to see if we can determine the source of the odor. Four other liftstations dump into this one. IDEM has also received two complaints. IDEM visited the liftstation on 8/10 & 8/14. They met with me on 8/14 for further discussion. They were very happy with the condition of the liftstation, our recordkeeping, maintenance, and inspections. They stated they do not regulate odor control. I told them we have tried some chemicals and are now doing some further research for other potential solutions.
2. Imhoff Tank Update: We continue to monitor daily. I have awarded an agreement for the engineering and design of a sewer system. These costs are not covered by any potential grant or external funding, so it is best to be ready when and if we receive any funding.
3. IBCD Update: No definitive news on IBCD's decision to move forward with pursuing the Arbitration process, as our agreement allows.
4. IWEA will be presenting Leah/Lab Chief with the Laboratory Analyst Award, a WEF Member Association award during the luncheon on Thursday August 24<sup>th</sup> at the 2023 IWEA Annual Conference at the Grand Wayne Convention Center in Fort Wayne. IWEA only presents one of these awards per year, after reviewing nominations from the candidate's peers, and uses it as a way to recognize ones involvement in the association. Kudos to Leah!
5. We are preparing to file just under \$12k of liens for the fall.
6. **ACTION:** Declare three trucks surplus so we can send them to the Town Auction:
  - a. 2-2008 and 1-2011 Ford F-250's. All were replaced this year.

7. CPF Update: No update yet from Rep. Mrvan's office regarding our projects submitted for grant funding.
8. Update-Staffing – I still have one Collection position open.

## Collections

1. There were no pump failures this month.
2. We televised 5,301 feet and jetted 5,090 feet.
3. We completed 367 locates and 12 inspections.
4. The crews have been jetting and camering from Broadway to Porter and 5<sup>th</sup> to 8<sup>th</sup>.
5. The crew rebuilt the base of a manhole in the alley north of Porter between 12<sup>th</sup> and 13<sup>th</sup>.
6. Our camera truck has been in the shop for a new water pump and has been delayed for several weeks because of issues fixing a leak with it. This has put us behind on several camera jobs and our annual camera program.



## Treatment

1. Streamlined Mercury Minimization/Variance Program
  - a. Continuing to meet the annual requirements.
2. Maintenance Tasks
  - a. Several heavy rain events required extra hours at the plant. We had 7.7" of rain in July.
  - b. The #5 primary clarifier was drained and inspected.
  - c. All three final clarifiers were treated for algae.
  - d. We continue experiencing plugging in our west digester circulating pump and discharge and suction lines. This increased frequency may force us to clean the digester.
  - e. Primary sludge pump #2 has repeatedly tripped thermal protection devices. All of our checking leads us to believe the 40+ year old device is wearing out. We are waiting on quotes and availability for a replacement device.
  - f. The contractor completed the replacement of the 6<sup>th</sup> primary sludge valve after replacing the defective chain isolation valve we were waiting on.
  - g. We've had to replace several ballasts in our UV system and send in a circuit board for repair. This original system is budgeted for replacement and talks with a vendor are in progress.

- h. The A/C system for the centrifuge control panel is being evaluated due to faulty performance.
  - i. We are evaluating the A/C system on the influent auto sampler due to faults.
3. Pre-Treatment/Lab
- a. Efforts are ongoing to monitor industry effluents and commercial grease traps.
  - b. Daily IDEM required analysis is performed without interruption.

**Engineer's Report** – None.

**Town of Porter Report** – None.

**BOARD REPORT**

Chesterton – 54% Porter – 44% Indian Boundary – 48%

**OLD BUSINESS** – None.

**NEW BUSINESS** – Declare Equipment Surplus – 3 Pickup Trucks are surplus and will be put in the Town auction. J. Schnadenberg moved to declare the equipment surplus, seconded by A. Michel, approve by unanimous voice vote.

**COMMENTS**

1. A. Michel congratulated Leah for receiving the Laboratory Analyst Award from IWEA.
2. J. Raffin agreed with A. Michel and stated she deserved the recognition.
3. J. Schnadenberg agreed as well and noted Leah does a great job.
4. L. Brandt agreed with his fellow Board Members and congratulated Leah.

**ADJOURNMENT**

J. Raffin moved to adjourn the meeting at 7:12 p.m., seconded by J. Schnadenberg, approved by unanimous voice vote.

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Lawrence Brandt Chairman

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Courtney Udvarcsek Secretary