

SWQMP Municipal Facility Inspection Report 327 IAC 15-13 - 17	
MS4 Name: TOWN OF CHESTERTON	Date of Facility Inspection: 07-30-2009
Facility Inspected: PARK DEPARTMENT	300 LEAGUE LANE
Permit Number: INR040036	Completed By: Reggie Korthals, MPA IDEM MS4 Program Coordinator
MS4 Coordinator: JENNIFER GADZALA	Phone & Email: 317-234-1601 rkorthal@idem.IN.gov
Participants: Jennifer Gadzala MS4 Operator Mark O'Dell Town Engineer Bernie Doyle Town Manager Bruce Theis Superintendent Mike Billings Maintenance Staff	

PROGRAM AREA SWQMP MUNICIPAL OPERATIONS POLLUTION PREVENTION AND GOOD HOUSEKEEPING					
S	M	U	Y/N	NA/NE	S = Satisfactory M = Marginal U = Unsatisfactory NA = Not Applicable Not Evaluated NA = Not Applicable
Facility Operations					
S			Y		1. Is there a copy of the facility storm water pollution prevention plan (SWPPP) at the facility?
S			Y		2. Does the SWPPP include a SOP for fueling areas?
S			Y		3. Is the SWPPP easily available to employees?
S			Y		4. Is the department superintendent part of the MS4 organizational process?
S			Y		5. Was a map of the facility provided?
S			Y		6. Have the employees been provided appropriate storm water pollution prevention training with periodic refresher sessions? MORE TRAINING FOR PARK EMPLOYEES AND SEASONAL EMPLOYEES
S			Y		7. Was a municipal operations analysis (MOA) or self-evaluation done for this facility?
Facility Grounds Management					
S			N		1. Was there evidence of contaminated storm water runoff leaving the perimeter?
S			N		2. Is there evidence of illicit discharge leaving the facility?
S			N		3. Did the perimeter need management practices installed or repaired?
S			N		4. Did storm water conveyances and/or storage areas need repair?
S			Y		5. Are regular inspections done of the grounds and outfalls?
S			Y		6. Is the facility cleaned regularly to prevent build-up of pollutants?

				NA	7. Are storm drain inlets labeled and free of debris? NO STORM DRAINS – DETENTION BASIN
				NA	8. Are storm drain outlets labeled and free of debris?
			N		9. Do discharges drain to the storm sewers?
S			Y		10. Are outside dumpsters in proper condition with covers?
				NA	11. Are turf management practices in place for grass areas?
				NA	12. Is there a parking lot maintenance program in place at the facility?
				NA	13. Is there an integrated pest management program in place for if applicable?
Material Storage and Waste Management					
S			Y		1. Are BMPs in place for waste materials removed from the operational areas?
S			Y		2. Are recycled materials disposed of in the proper manner?
S			Y		3. Are all containers properly labeled?
S			Y		4. Is secondary containment provided to prevent accidental loss of concentrated solutions?
S			Y		5. Are all hazardous materials properly labeled and disposed of?
				NA	6. Is bulk bag storage regularly inspected for tares and leakage?
S			N		7. Is there any evidence of contaminated materials being stored outside and not under cover?
S			Y		8. STOCKPILES: Are outdoor stockpiles properly managed? SMALL AREA
				NA	9. SALT / SAND: Are deicing materials properly stored under cover?
				NA	10. COMPOSTING: Is composting materials properly managed and contained? (leaves and grass)
				NA	11. If applicable, has a designated snow disposal area been established?
				NA	12. Are pesticides, herbicides, and fertilizers used? Are BMPs in place? Are low phosphorous / no phosphorous fertilizers used?
Fleet and Off-Road Vehicle Maintenance					
S			Y		1. Is there a designated vehicle maintenance area at the facility?
S			Y		2. Have vehicle maintenance practices been implemented?
			N		3. Do inside drains go to storm water conveyance? TO DETENTION BASIN
S			Y		4. Do vehicle washout areas have BMPs in place?
S			Y		5. Is used oil properly labeled, contained and disposed of?
S			Y		6. Is written documentation kept of vehicle maintenance, spills and clean-up in vehicle maintenance area?
S			Y		7. Are spill kits located within the vehicle maintenance area?
Fueling Facilities					
S			Y		8. Do fueling facilities have BMPs in place?
S			Y		9. Are fuel spill tracked and clean-up documented?
S			Y		10. Are regular inspections done of fueling terminals?
S			Y		11. Are there spill kits available near fueling areas?
S			Y		12. Is overflow protection installed for fuel tanks?
			N		13. Is there a cover over the fueling facility?
				NA	14. Are storm drains located near the fueling station? NO DRAINS – PERVIOUS SURFACE
S			Y		15. Is there proper signage at fueling sites?
S			Y		16. Have all employees that use the fueling facility been properly trained?
S			Y		17. Are fuel spills and clean-up activities documented?

Observations:

- New storage building, built in 2007
- Parking lot is pervious surface
- Training of staff will be addressed
- List of potential pollutant materials at facility was provided

Requirements:

- The MS4 shall continue to implement the SWPPP and document maintenance at the park department facility and include information in the annual report.
- There are no additional permit requirements at this time.