

TOWN COUNCIL MEETING  
February 28, 2022  
7:00 p.m.

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

President J. Fisher called the meeting to order at 7:00 p.m.

II. ROLL CALL

Roll was called by Clerk-Treasurer C. Udvare; present were Council Member J. Ton, Council Member D. Lafata, Council Member S. Darnell, Council Member L. Kittredge, and Council President J. Fisher.

III. APPROVAL OF MINUTES

Council Member D. Lafata made the motion to approve the minutes of the February 14, 2022 meeting, motion seconded by Council Member S. Darnell; motion approved by unanimous voice vote.

IV. CONSIDERATION OF CLAIMS

Council Member J. Ton made the motion to approve the claims as presented, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

V. PETITIONS AND COMMENTS FROM THE FLOOR

NONE

VI. REPORTS FROM OFFICIALS & DEPARTMENT HEADS

**A. Police—Quote Opening: 2022 Police Vehicles & Fundraiser at Duneland Distillery-**

Chief T. Richardson reported that there will be a fundraiser at the Duneland Distillery for the FOP at 4 p.m. on May 14, 2022. Live music will be from 5-8 p.m. Tickets are available online. Town Attorney C. Lukmann presented the two sealed quotes that were received for 2022 police vehicles. The first quote was from Bloomington Ford Inc. in Bloomington, IN for up to 3 police utility vehicles – \$45,645 and or \$115,467.75 for 3 vehicles. The second quote was from Bozak Ford in Burns Harbor, IN for up to 3 vehicles at \$112,689. Legal will review the quotes further to make sure they comply. Council Member J. Ton made the motion to take the quotes under advisement and under the review of the Town Manager, Police Chief & legal, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

**B. Fire** – Chief E. Camel reported that they are waiting for the state QPA for vehicles. Next, Chief Camel reported that the fire department is fully staffed. Lastly, he reported that there have been divers in the water looking for a body and also conducting training.

**C. Clerk Treasurer- Outstanding Checks List-** Clerk Treasurer C. Udvare presented a list of outstanding checks totaling \$2,677.38 from the last 2 years as of 12/31/2021. Council Member J. Ton made the motion to approve cancelling the list of outstanding checks, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Next, Clerk-Treasurer Udvare reported that there will be early voting starting on April 5<sup>th</sup>. The hours are Monday, Wednesday, & Friday 8:30 a.m to 3:30 p.m. and Tuesday & Thursday from 8:30 a.m.to 8:30 p.m. There will also be hours on the last 2 Saturdays, April 23<sup>rd</sup> and April 30<sup>th</sup>, from 8:30 a.m. to 3:30 pm.

**D. Streets, Sanitation, & Central Service** – Street Commissioner J. Schnadenberg reported that the department is working on the crack sealing, paving, and sidewalks lists.

**E. Engineering**—Town Engineer M. O’Dell reported he has been reviewing Westchester Intermediate School improvements and has shown them to Department Heads. Further review has been requested regarding questioning of accommodations for increased traffic from increased student drop off/pick up. Engineer O’Dell and Utility Superintendent D. Ryan have been reviewing the sanitary and storm sewer aspects of the project. Also, Engineer O’Dell reported that he is reviewing the final set and lift station design for the 1100 Woods subdivision.

**F. Building** — Building Commissioner M. O’Dell reported that the final inspection for Joe’s Bread is upcoming.

**G. Parks** –Interim Park Superintendent B. Mathias reported that Parks helped with snow removal. A job list was sent to the Park Board for review. Council Member Fisher reported that they have received applications for the superintendent position and will be conducting interviews on March 7<sup>th</sup>.

**H. Attorney**— No report.

**I. Utilities**— Utility Superintendent D. Ryan reported that the CSO Basin has been doing well.

**J. Town Manager—Quiet Zone Update-** Town Manager Cincoski addressed Quiet Zone questions, remarking CSX or NS can be chosen. The Town is not required to do both. All costs of the project would be Town costs. There is ½ mile in length minimum for projects with crossings within ¼ mile also being required to be done. So it would possible to just do the Calumet, 4<sup>th</sup>, & 8<sup>th</sup> street crossing. A cost matrix will be provided as soon as possible. Next, Town Manager Cincoski reported that there is a building official position open. Lastly, Town Manager Cincoski reported that the Park Board meeting has been postponed to March 8<sup>th</sup> at the same time.

## VII. PUBLIC HEARINGS, BID OPENINGS, & REMONSTRANCES

NONE

VIII. ORDINANCES AND/OR RESOLUTIONS

**Ordinance 2022-05- Capital Assets Policy (required by State Board of Accounts)-** Council Member S. Darnell made the motion to approve the ordinance on 1<sup>st</sup> reading, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Council Member L. Kittredge made the motion to suspend the rules, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Council Member J. Ton made the motion to approve the ordinance on 2<sup>nd</sup> reading, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

IX. COMMUNICATIONS

NONE

X. OLD BUSINESS

Council Member J. Ton reported that the CEDC (Chesterton Economic Development Company) is working on a revised loan application process which will be more user friendly/attractive to business to utilize. Legal will review. The procedure of making the applications available at the building department window was mentioned.

XI. NEW BUSINESS AND/OR UPDATES

Council Member S. Darnell inquired about the possibility of remodeling the 8<sup>th</sup> Street building. Town Manager Cincoski reported that DLZ has looked at the building and has determined that adding on to the 2<sup>nd</sup> story won't be feasible because of the wall and roof structure.

XII. COMMENTS FROM THE BOARD

Council Member S. Darnell:	No comment.
Council Member J. Fisher:	No comment.
Council Member L. Kittredge:	No comment.
Council Member J. Ton:	No comment.
Council Member D. Lafata:	Council Member D. Lafata asked about clarification of a political signs ordinance. Town Engineer O'Dell responded that he will provide more info at the next meeting and also stated that this follows a state statute.

XII. ADJOURNMENT

Council Member D. Lafata made the motion to adjourn, motion seconded by Council Member L. Kittredge; motion approved by unanimous voice vote.

February 28, 2022

ATTEST:

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COUNCIL PRESIDENT

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CLERK-TREASURER C. UDVARE