

TOWN COUNCIL MEETING  
March 22, 2021  
7:00 p.m.

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

President S. Darnell called the meeting to order at 7:00 p.m.

II. ROLL CALL

Roll was called by Clerk-Treasurer C. Udvare; present were Council Member J. Ton, Council Member D. Lafata, Council Member S. Darnell, and Council Member J. Fisher. Council Member L. Kittredge was absent.

III. APPROVAL OF MINUTES

Council Member D. Lafata made the motion to approve the minutes of the March 8, 2021 Meeting, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote.

IV. CONSIDERATION OF CLAIMS

Council Member J. Fisher made the motion to approve the claims as presented, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote.

V. PETITIONS AND COMMENTS FROM THE FLOOR

NONE

VI. REPORTS FROM OFFICIALS & DEPARTMENT HEADS

**A. Police—NO REPORT**

**B. Fire –New Engine Additional Funding & St. Mary’s Contract Renewal -** Chief E. Camel reported that Westchester Township is considering contributing to some of engine 510’s replacement cost, with the options of Westchester either covering the cost of the difference between the bid and the insurance coverage (\$97,533) or by making the 1<sup>st</sup> two payments of approximately \$60,000 each as they have done with previous engines. Chief Camel discussed renewal of the St. Mary’s Contract, stating that it has been favorably reviewed by the FDOC. Council Member J. Fisher spoke in favor of the contract renewal, stating that the contract enables CFD to act as EMTs. Town Attorney C. Lukmann commented that the contract was legally acceptable. Council Member J. Fisher made the motion to approve the St. Mary’s Contract renewal, motion seconded by Council Member J. Ton; motion approved by unanimous voice

vote.

**C. Clerk Treasurer** – Clerk-Treasurer C. Udvare discussed ARP (American Rescue Plan Act). This act will give the Town 2.95 million dollars over the period of a few years to help with COVID relief/lost revenue, etc. Clerk-Treasurer Udvare received a directive from the State Board Accounts to set up a specific fund to receive this money and asked to add Ordinance 2021-08 to the agenda. Council Member J. Fisher made the motion to add Ordinance 2021-08 to the agenda, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote. Town Attorney C. Lukmann presented Ordinance 2021-08 to establish the ARP Local Fiscal Recovery Fund. Council Member D. Lafata made the motion to approve on first reading, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote. Council Member J. Fisher made the motion to suspend the rules, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote. Council Member J. Ton made the motion to approve on 2<sup>nd</sup> reading, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote.

**D. Streets, Sanitation, & Central Service –Sidewalk Project Funding-** Street Commissioner J. Schnadenberg introduced Dan Moy as the new Assistant Street Commissioner. Additionally, Commissioner Schnadenberg mentioned that he was working on preparing a list of roads that could be improved and will present the information at the next meeting. Lastly, Commissioner Schnadenberg asked for approval for \$12,000 from Riverboat towards trip hazard/sidewalk program funding. Council Member D. Lafata made the motion to approve this funding, motion seconded by Council Member J. Ton; motion approved by unanimous voice vote.

**E. Engineering**—NO REPORT

**F. Building** —NO REPORT

**G. Parks** –Town Manager D. Cincoski reported that the Coffee Creek scoring committee has interviewed three firms and will be beginning to narrow down choices to do business with.

**H. Attorney**—NO REPORT

**I. Utilities**—Superintendent D. Ryan reported that contract work has been started for Wabash sewer re-lining. This project may take 1-2 weeks.

**J. Town Manager—CEDIT Meeting & Upsadaisy Market**-Town Manager D. Cincoski discussed the Shared Ethics Advisory Commission membership of the Town, mentioning that the liaison from the Town has retired. A new liaison to the Commission will need to be found. Town Manager Cincoski also reported that U.S Representative Frank Mrvan has requested information regarding community project funding for housing, utilities, streets, etc. Applications for such funding are due by April 9, 2021. Council President S. Darnell commented that she is confident in the Department Heads to follow the guidelines. Town Manager Cincoski will reach out to Department Heads and the Council regarding looking into this program further, perhaps for a project concerning the Street Department. Council Member J. Ton indicated desire for follow up on such funding. Next, Town Manager Cincoski discussed CEDIT funding requests received from Department Heads. A CEDIT meeting will take place April 12, 2021 at 6 PM. Lastly, Cincoski spoke about the Upsadaisy Market, indicating that all Department Heads are in

favor of the concept. The Town's cost for the market would be \$260/market. Council Member J. Fisher made the motion to proceed with the Upsadaisy Market, subject to legal approval, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote.

#### VII. PUBLIC HEARINGS, BID OPENINGS, & REMONSTRANCES

**Re-Establishing CCD Fund-** The meeting was reconvened at 7:24 PM to conduct the public hearing regarding re-establishing the CCD Fund. There were no comments for or against re-establishing the fund. Town Attorney C. Lukmann explained the formula at 4 cents per every 100 dollars goes for emergency vehicles, typically police. The maximum formula is being followed.

#### VIII. ORDINANCES AND/OR RESOLUTIONS

**Resolution 2021-02-Re-Establishing a Cumulative Capital Development Fund-** Council Member J. Fisher made the motion to approve the resolution, motion seconded by Council Member D. Lafata; motion approved by unanimous voice vote.

#### IX. COMMUNICATIONS

**NIRPC Board Meeting Report-** Council Member J. Ton reported that the 3<sup>rd</sup> round of funding from the DNR will be taking place for the "Next Level Trails" grant program. There is \$35 million in funding available for an 80/20 grant program. Valparaiso and Portage completed some trail segments in rounds 1 and 2. Council Member Ton commented that the Town has incomplete segments by the Post Office and or Dunes Kankakee Trail. Redevelopment Commission concurs that action should be taken to apply for funding on this grant program. Additionally, NIRPC will be providing more information on community crossing grants soon. Council Member Ton will continue to stay in touch with INDOT regarding safety on Indiana 49.

#### X. OLD BUSINESS

**Quiet Zone-** Town Manager D. Cincoski provided an update, indicating that the Vice President of the Town's contracted company will be providing a status from the Federal Railroad Association by the end of the week. The Vice President apologized for lack of and slow responses.

#### XI. NEW BUSINESS AND/OR UPDATES

NONE

XII. COMMENTS FROM THE BOARD

Council Member S. Darnell:	No comment
Council Member J. Fisher: Ton's comments.	Member J. Fisher agreed with Member
Council Member L. Kittredge:	No comment
Council Member J. Ton: Cincoski and Department Heads for jobs well done.	Member J. Ton thanked Town Manager
Council Member D. Lafata:	No comment

XII. ADJOURNMENT

Council Member J. Ton made the motion to adjourn, motion seconded by Council Member J. Fisher; motion approved by unanimous voice vote.

ATTEST:

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COUNCIL PRESIDENT

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CLERK TREASURER C. UDVARE