

**Chesterton Park Department**  
**Special Use Permit Application**

Name, address and phone of person(s) filing application: \_\_\_\_\_

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Sponsoring Organization: \_\_\_\_\_

Nature of the event or activity: \_\_\_\_\_

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Proposed location(s): \_\_\_\_\_

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Time and date of proposed event: \_\_\_\_\_

Describe the type of activities: \_\_\_\_\_

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If items or services are to be sold, describe and include price list: \_\_\_\_\_

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If food is to be sold, describe and include menu, suppliers and price list: \_\_\_\_\_

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Number of participants anticipated: \_\_\_\_\_

If different individuals are to be in charge of various activities at different locations, list each person with phone number: \_\_\_\_\_

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Time clean-up will be done: \_\_\_\_\_

Name and phone number of person in charge of clean-up: \_\_\_\_\_

Number of vehicles anticipated: \_\_\_\_\_

Parking arrangements: \_\_\_\_\_

Anticipated restroom facilities needs: \_\_\_\_\_

Comments and other pertinent information having bearing on this event: \_\_\_\_\_

Applicable Fees (to be completed by Park): \_\_\_\_\_

Total Due: \_\_\_\_\_

Amount of Required Bond: \_\_\_\_\_

Name of Insurance Agency: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved, Park Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Concurred, Park Board President

\_\_\_\_\_  
Date

Permit use date: \_\_\_\_\_

Permit expires: \_\_\_\_\_