

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

SEPTEMBER 17, 2018

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Board members A. Michel, L. Brandt and J. Schnadenberg, Supt. D. Ryan, Clerk- Treasurer S. Kuziela, Porter Rep. Brenda Brueckheimer, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were members S. McCord and J. Raffin, Engineer M. O'Dell, Council Member Liaison D. Lafata and Town Manager B. Doyle.

APPROVAL OF MINUTES

J. Schnadenberg moved to approve the minutes of the August 20, 2018 meeting, seconded by A. Michel, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Schnadenberg moved to approve the claims as presented, seconded by A. Michel, approved by unanimous voice vote.

COMMENTS FROM THE PUBLIC - None

Superintendent's Report

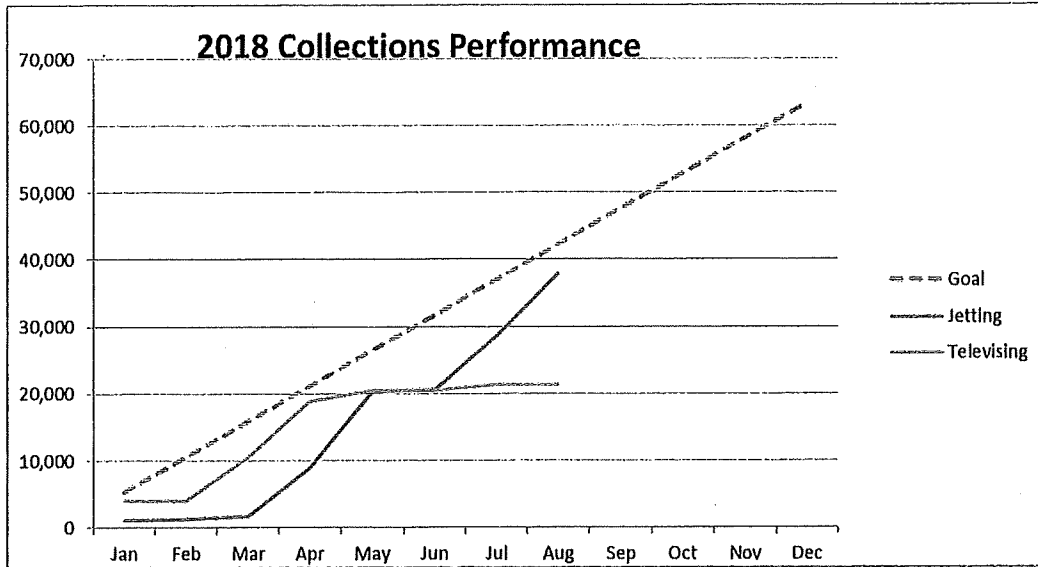
Administration

1. I met with police Chief Cincoski and the police dispatchers in Porter to discuss potential ways to more efficiently handle the alarm calls from our lift stations that are routed to dispatch after hours. Further research will conclude shortly.
2. On 8/28 we met with the rep from RST to discuss specs for the new camera truck. Final designs will be submitted shortly.
3. Due to the delays from working with the railroad, I don't see it as feasible to continue to plan on slip lining a portion of the 48" sewer this year. Instead, I am going to re-allocate that money toward slip-lining some of the sewer on Morgan Ave. which is showing more signs of faults. We have dealt with one sinkhole this year and have discovered a couple of more that are slowly sinking. Since this 27"-30" sewer is one of the major backbones in our system, I think it is prudent to move forward with protecting this essential asset.
4. I am still waiting on a proposal from Nathan at Midwest Contract Operations (MCO), regarding backup operator services.
5. Training continues with our newest employees.

Collections

1. There were no pump failures this month.
2. We televised 0 feet and jetted 9,187 feet. The camera truck was down for repairs.

3. We completed 305 locates and 14 inspections.
4. Justin and Sam passed their CDL test.
5. The collection crew improved the access road to the Walro Lift Station with asphalt grindings.



Treatment

1. Streamlined Mercury Minimization/Variance Program
 - a. On-Track to meet the annual requirements for 2018.
2. Maintenance Tasks
 - a. Aeration Tank #4 and the grease reactor tank were cleaned and inspected.
 - b. Spent extra hours on wet weather flow management.
 - c. An ethernet control switch was replaced on the wet weather basin control system.
 - d. The digester draft tube mixer “run” indicator lights were replaced on 2 units.
 - e. The UV disinfection system north channel was cleaned.
 - f. Efforts are still ongoing to determine Grit Pump #1 fault-out issue.
3. Pre-Treatment
 - a. Efforts are ongoing to monitor industry effluents and commercial grease traps.

Engineer’s Report- None

Town of Porter – B. Brueckheimer reported she has been dealing with odor complaints due to the trucks that are dumping the sludge. She is also working on upgrading 2 lift stations.

Board Report

Chesterton – 46% Porter – 51% Indian Boundary – 54%

OLD BUSINESS

1. A bid was opened from Woodruff & Sons, Inc. in the amount of \$12,388 for purchase of the old vactor truck.
2. A. Michel moved we accept the bid from Woodruff & Sons contingent upon Town Council for final approval, seconded by J. Schnadenberg, approved by unanimous voice vote.

NEW BUSINESS

1. D. Ryan announced he will be changing the vacant Admin. Asst./ Utility Clerk position with a part-time employee. Part of the former duties of this position will be met by the Town Manager's Admin. Assistant.
2. J. Schnadenberg moved to amend the Salary Ordinance with an increase in the salary of the Town Manger's Administrative Assistant by \$1.50 due to these extra duties and to be paid by Utilities, seconded by A. Michel, approved by unanimous voice vote.

LETTERS AND COMMUNICATIONS – None

COMMENTS FROM THE BOARD

1. L Brandt expressed his condolences to Terry Atherton for the loss of his wife.

ADJOURNMENT

A. Michel moved to adjourn the meeting at 7:16 p.m., seconded by J. Raffin, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary