

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

NOVEMBER 21, 2016

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were members A. Michel, S. McCord, J. Raffin, J. Schnadenberg and L. Brandt, Supt. D. Ryan Council Member Liaison D. Lafata, Clerk Treasurer S. Kuziela, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Town Manager B. Doyle, Engineer M. O'Dell, Porter Rep. B. Brueckheimer and Attorneys J. Paulson and C. Nolan.

APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the October 17, 2016 meeting, seconded by A. Michel, approved by unanimous voice vote.

APPROVAL OF CLAIMS

S. McCord moved to approve the claims as presented, seconded by J. Schnadenberg, approved by unanimous voice vote.

COMMENTS FROM THE PUBLIC - Were received during Old business

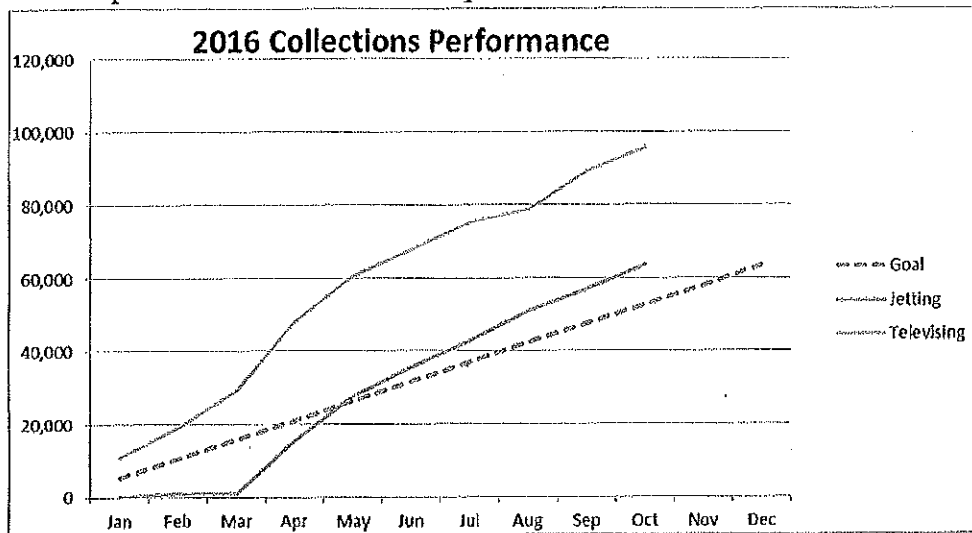
Superintendent's Report

Administration

1. Whispering Sands started sending their flow on 10/20. Their first bill was sent on 11/8.
2. A permanent repair was made by Gatlin to the 18" sanitary sewer exiting the manhole behind the plant at the river. The cost was \$4714.
3. We hired a contractor to slip-line 400' of the 10" sewer on Porter Ave. between 8th & 10th St. at a cost of \$16,866. Using this cast-in-place-pipe method saved the utility tens of thousands of dollars over the conventional dig/replace method.
4. DLZ is preparing the package to submit to SRF for the additional projects that are planned to spend the remaining SRF funds from the phase-2 WWTP expansion project.
5. Turbo Blower; We have authorized Sweney Electric to install an additional circuit, as a relocation to the existing circuit, to sync it up with the generator circuit. Cost will be \$1925.
6. We are procuring costs for additional alarm monitoring for Generator #2.
7. The security alarm system was upgraded with new circuit boards due to failure. Other system problems are also being investigated.
8. Interviews are being conducted for the two open positions. I am anticipating a start date for both positions right after the first of the year.

Collections

1. There was one pump failure this month. Tanglewood pump #1 failed. We used a spare and ordered a new one for \$2400.
2. Controllers were replaced at the Porter Cover and Jewel/Osco lift stations as well as the back-up controllers at the Kat and CHS stations.
3. Relays were repaired at Dickenson lift station due to giving false seal failure alarms.
4. We televised 6,383 feet and jetted 6,698.
5. We completed 169 locates and 12 inspections.



Treatment

1. Expansion Related Issues
 - a. The automated valve actuators for aeration tanks 5 and 6 were installed. We are waiting on the contractor to finish the control automation. This add-on project to phase 2 will result in improved balancing of wet weather flows.
 - b. The Headworks HVAC Damper and electric power manager installation is complete.
 - c. The Dissolved Oxygen monitoring system has faulted out and is being diagnosed.
2. Streamlined Mercury Minimization/Variance Program
 - a. Submitted the Annual report to IDEM.
3. Maintenance Tasks
 - a. Aeration tank air supply was modified to improve solids suspension.
 - b. Primary Clarifier 1 and Secondary Clarifier 1 have been cleaned and inspected as part of the Treatment Tank Maintenance Program
 - c. The UV lamps have been removed for the end of disinfection season. Many lamps will need to be replaced prior to the start of next season due to poor quality.
 - d. A plant service water hydrant leak was repaired.
4. Pre-Treatment

- a. Semi-annual reports for the Industrial Pretreatment Program were submitted to IDEM.
- b. Continuing our efforts to assist local industries in meeting their discharge limits. Efforts are ongoing to monitor industry effluents and commercial grease traps.

Engineer's Report - None

Town of Porter - None

Board Report

Chesterton – 43% Porter – 45% Indian Boundary – 48%

OLD BUSINESS

1. Three Board members from Fox Chase Farms were present, Barbara Mathews, Bill Hordath and Dani Burton. Barbara Mathews wanted to personally thank the Board for all the hard work and said they would forever be indebted to the Town for coming to their rescue. Bill Hordath also thanked the Board and said he had been dealing with sewer problems since 1998.
2. L. Brandt asked Dave to take a look at re-rating the Plant.
3. S. McCord asked about our agreement with Indian Boundary. We are 24 years into a 40 year agreement according to C. Parkinson.

NEW BUSINESS

1. S. Kuziela shared information about the new internal controls training that is now required for all Town employees by the State Board of Accounts. She will be sending the Board members information about the training.
2. December 15, 2016, 6 p.m. will be a budget meeting at the WWTP.
3. December 12, 2016, 7 p.m. will be the Public meeting for the Utility rate increase, at Town Hall.
4. J. Schnadenberg moved to allow 60 day extensions for 3 employees to take their unused vacation days, seconded by S. McCord, approved by unanimous voice vote.
5. D. Ryan informed the Board he had received a letter of resignation from Kris Hahn.

LETTERS AND COMMUNICATIONS – None received.

COMMENTS FROM THE BOARD

1. A. Michel reminded the Board about the upcoming Town Christmas Party and expressed appreciation to the Fox Chase Board and C. Lukmann and S. Darnell for their help.

2. S. McCord expressed condolences to Craig Babcock for the passing of his wife. J. Raffin also expressed his condolences as well.

ADJOURNMENT

S. McCord moved to adjourn the meeting at 7:20 p.m., seconded by A. Michel, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary