

# **TOWN OF CHESTERTON SERVICE UTILITY BOARD**

## **MEETING MINUTES**

**JULY 18, 2016**

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members A. Michel, L. Brandt, J. Raffin and J. Schnadenberg, Supt. D. Ryan, Engineer M. O'Dell, Council Member Liaison D. Lafata, , Town Manager B. Doyle, Porter Rep. B. Brueckheimer, Attorneys C. Parkinson and C. Nolan and Secretary D. Schoenfelt. Absent were S. McCord, Clerk Treasurer S. Kuziela and Attorney J. Paulson.

### **APPROVAL OF MINUTES**

A. Michel moved to approve the minutes of the June 20, 2015 meeting, seconded by J. Raffin, approved by unanimous voice vote.

### **APPROVAL OF CLAIMS**

J. Raffin moved to approve the claims as presented, seconded by J. Schnadenberg, approved by unanimous voice vote.

**COMMENTS FROM THE PUBLIC - None**

### **Superintendent's Report**

#### **Administration**

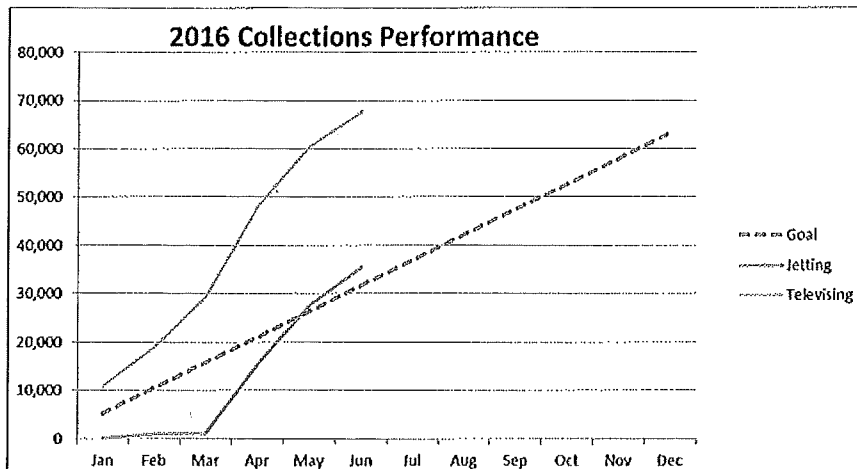
1. Restoration on the Fox Chase Farms properties will get a touch up in early fall. The landscaping around the lift station will also be completed in early fall.
2. Whispering Sands has requested an extension to our "60-day Notice to Connect" letter dated 5/17/16. That certified letter was received by them on 5/23. They are expecting to be fully operational by 9-16-16. Their monthly debt service and reserve obligation is \$4,517.80.
3. Construction on the Morningside project has been completed. Seeding will take place soon and be touched up in the fall. We are scheduling a date for the final walk through inspection.
4. Progress continues on identifying additional projects and procuring estimates to spend the remaining funds from the phase-2 WWTP expansion project.
5. Adjusted our garbage dumpsters at the plant to increase our efficiency with the disposal of grit and rags. This resulted in a savings of approximately \$65/month.
6. On 6/8, six collection employees attended a half-day seminar on wet-wells at Gasvoda Inc.
7. On 6/24, Crane Pumps & Systems out of Ohio came out to Fox Chase and trained our collection employees on the proper operation, troubleshooting and maintenance of the

grinder pump systems. A refresher course will take place in several months to evaluate our field experience with troubleshooting.

8. On 6/29 we repaired a sewer on 4<sup>th</sup> St. & Porter Ave. using trenchless pipe patch technology. We hired Source One Environmental, out of Davison, Michigan, to come down and demo their product and train/certify five of our employees as certified installers. A significant savings, potentially \$8k or more, was realized by not digging, as the sewer was a good 12' deep and in the intersection. Research into the procurement of the proper equipment is in progress.
9. Elliott, our lab chief, will be out approximately 8-weeks due to shoulder surgery.

## Collections

1. There were no pump failures this month.
2. Replaced the transducer at the Chesterton High School lift station.
3. Replaced the guide rail brackets at the Porter Cove LS for pumps 1 & 2.
4. We televised 7,192 feet and jetted 7,826.
5. We completed 299 locates and 16 inspections.



## Treatment

1. Expansion Related Issues
  - a. SCADA upgrade is continuing with improvements to computer programs as the needs are identified.
  - b. Final punch list and warranty items are being addressed.
  - c. Still waiting for arrival of the automated valve actuators for aeration tanks 5 and 6. This add-on project to phase 2 will result in improved balancing of wet weather flows.
  - d. HVAC modifications in headwork building to be done as schedules allow.
2. Streamlined Mercury Minimization/Variance Program
  - a. Working on the 24 month requirements per our NPDES permit.
3. Maintenance Tasks
  - a. RAS valves were programed for automatic control during wet weather events.

- b. WAS valve actuator has failed and repair or replacement is to be determined.
  - c. 210 yds. of bio-solids were hauled from the Plant to the Meyer farm on June 30 with Utility and Street Dept. equipment and Crews. Thanks to Street for their help.
  - d. Continuing on the annual drain/clean/inspection of clarifiers and aeration tanks.
4. Pre-Treatment
- a. Continuing our efforts to assist local industries in meeting their discharge limits. Efforts are ongoing to monitor industry effluents and commercial grease traps.

### **Engineer's Report**

A walk through is planned for Friday, July 22, 2016. The planting of native emergence seeds has been postponed until things dry up unless it is deemed unnecessary by the DNR. Bolts on the X braces were tightened today.

### **Town of Porter**

B. Brueckheimer reported no issues and they are working on calibrating the meters.

### **Board Report**

Chesterton – 42%    Porter – 45%    Indian Boundary – 49%

### **OLD BUSINESS**

1. J. Raffin moved to approve the Whispering Sands connection extension to September 16, seconded by J. Schnadenberg, approved by unanimous voice vote.
2. J. Schnadenberg moved to approve award the Chestnut Hills manhole project to RV Sutton, Inc. for \$83,916.00, seconded by A. Michel, approved by unanimous voice vote.

### **NEW BUSINESS**

1. Dave discussed the value of the new trenchless pipe patch equipment that will be purchased and his plans to replace a truck for the inspector with a Jeep Patriot that will cost between \$21-23,000.
2. L. Brandt asked about planning a rate review meeting. Possible meeting dates are August 9 or 11 this year at 6 p.m.

### **LETTERS AND COMMUNICATIONS - None**

### **COMMENTS FROM THE BOARD**

1. A. Michel said, in reference to the Morningside Project, he would believe it when he saw it and now he believes it. He also thought they did a super job on State Street.
3. J. Raffin said Dave did a great job with the pictures of the training for the sewer patch

**ADJOURNMENT**

J. Schnadenberg moved to adjourn the meeting at 7:33 p.m., seconded by J. Raffin, approved by unanimous voice vote.

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Lawrence Brandt . . . . . Chairman

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Deb Schoenfelt . . . . . Secretary