

# **TOWN OF CHESTERTON SERVICE UTILITY BOARD**

## **MEETING MINUTES**

**FEBRUARY 16, 2016**

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members A. Michel, L. Brandt, J. Raffin and J. Schnadenberg, Supt. D. Ryan, Engineer M. O'Dell, Clerk-Treas. S. Kuziela, Attorneys C. Parkinson and C. Nolan and Secretary D. Schoenfelt. Absent were Member S. McCord, Town Manager B. Doyle, Council Member Liaison D. Lafata, Porter Rep. B. Brueckheimer and Attorney J. Paulson.

### **APPROVAL OF MINUTES**

A. Michel moved to approve the minutes of the January 18, 2015 meeting, seconded by J. Raffin, approved by unanimous voice vote.

### **APPROVAL OF CLAIMS**

J. Raffin moved to approve the claims as presented, seconded by J. Schnadenberg, approved by voice vote.

**COMMENTS FROM THE PUBLIC** - None

### **Superintendent's Report**

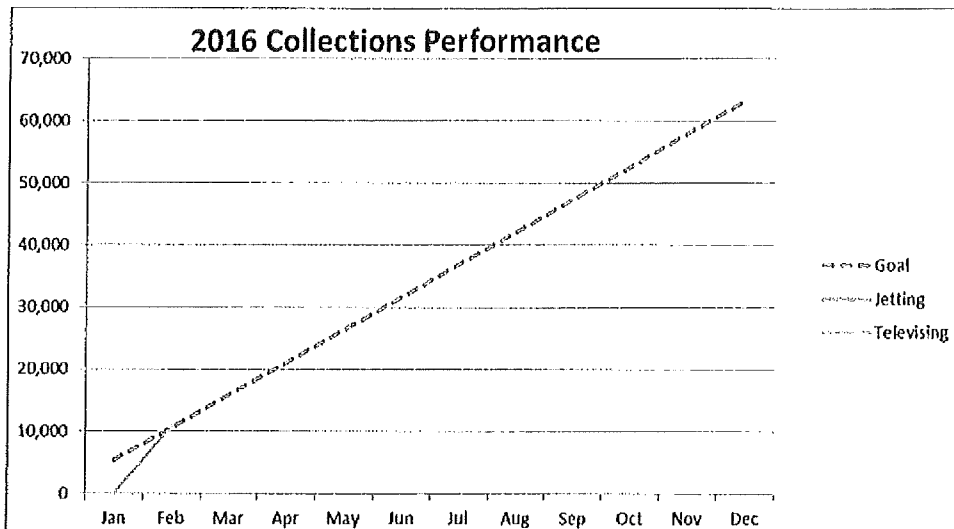
#### **Administration**

1. The Fox Chase Farms project is moving forward well. Crews are installing the grinder basins and pumps on customer property. A crew is also installing the lift station.
2. Have submitted the calculation support to IDEM, as they requested, for the proposed revised limit for copper. Waiting on their response.
3. Replacement GRIT pump from Grundfos is built and will be installed soon.
4. Darrian Reich met the requirements to advance from Utility Clerk-3 to UC-2.
5. Mike Stegeman met the requirements to advance from Collection Systems Operator-4 to CSO-3.
6. Sidwell has developed the new jetting app. for the collection crew's iPads, as well as the corresponding enhancements to the GIS software.
7. We had to rent a portable stand-by generator, \$11,213.37, due to warranty replacement of a damaged turbo blower on the new generator.
8. Bids will be opened tonight (2/16) for the Morningside project.

#### **Collections**

1. There were no total pump failures this month.
2. The #2 pump for the 19<sup>th</sup> & Morgan LS was received and put back in service.
3. We received the new pump for the Porter Cover LS. A spare was installed in Nov.

4. The jetting crew continued capturing asset data this month for the GIS in order to achieve accuracy. They logged 31.5 hours obtaining manhole locations.
5. We televised 10,913 feet.
6. We completed 79 locates and 1 inspection.



## Treatment

1. Expansion Related Issues
  - a. Testing and employee training ongoing for new equipment and facilities.
  - b. SCADA upgrade is continuing with improvements to computer programs as the needs are identified.
  - c. Final punch list and warranty items are being addressed. New problems are immediately presented for review as they are discovered.
  - d. Equipment procurement needed for the automated flow balancing to 6 aeration tanks at varied influent flow rates is in progress.
2. Streamlined Mercury Minimization/Variance Program
  - a. Plans to meet our 24 month requirements are complete and work has begun. Completion of the requirements will be reported in the 2016 Annual Report due prior to November 2016.
3. Maintenance Tasks
  - a. Ultra Violet disinfection modules and associated equipment have been prepared for 2016.
  - b. 231 yards of bio-solids were hauled and applied to farmland. The Street Department assisted by providing dump trucks and drivers. Their help made a big difference and is greatly appreciated.
  - c. Painting of needed areas inside facilities.

4. Pre-Treatment

- a. Continuing our efforts to assist local industries in meeting their discharge limits. Efforts are ongoing to monitor industry effluents and commercial grease traps.

**Engineer's Report**

1. WWTP Phase 2 – Gariup Construction Co., Inc.

A. Gariup has finished the following punch list items.

- i. Grit pump installation
- ii. Wires for circulation pumps
- iii. Grit panels, flow meters and check valve check out
- iv. Replaced the CSO basin.

B. Gariup has the following punch items left to finish.

- i. Exhaust fans and HVAC re-balancing
- ii. Closeout documents, waiver of liens and as-builts

C. Aeration Slide Gate Actuators – Gariup is working on a quote to install new electric actuators on two influent slide gates for Aeration Tanks #5 and #6 to control the flow during peak periods.

C. Septic Tank Drain – D&M has been given approval to modify the drain line of the existing septic tank at the plant. Currently the septic line enters the plant unscreened and causes process/treatment problems.

D. Paid to Date: \$8,509,855.30

**Town of Porter - No report.**

**Board Report**

Porter -- 51%      Indian Boundary -- 68%      Chesterton -- 47%

**OLD BUSINESS - None**

**NEW BUSINESS**

Bids were opened for the Morningside sewer line aerial supports and replacement.

1. Hasse Construction Co., Inc.	\$245,527.50
2. JCI Bridge Group	\$244,675.55
3. Gariup Construction Co., Inc.	\$197,500.00
4. Grimmer Construction, Inc.	\$321,173.00

J. Schnadenberg moved to take the bids under advisement, seconded by A. Michel, approved by unanimous voice vote.

**LETTERS AND COMMUNICATIONS - None**

## COMMENTS FROM THE BOARD

1. A. Michel said that we are off to a good start this year.

## ADJOURNMENT

J. Schnadenberg moved to adjourn the meeting at 7:18 p.m., seconded by J. Raffin, approved by unanimous voice vote.

---

Lawrence Brandt Chairman

---

Deb Schoenfelt Secretary